



## Construction Board of Appeals Minutes

February 22, 2024, 1:00 p.m.

Council Chambers, 990 Palm Street, San Luis Obispo

CBOA Members Present: Member Amando Garza, Member Christopher Wiedeman, Vice Chair Gresham Eckrich, Chair Niel Dilworth

CBOA Members Absent: Member Nicholas Graves, Member Robert Vessely

City Staff Present: Chief Building Official Michael Loew, Deputy City Clerk Kevin Christian, and Assistant City Attorney Mark Amberg

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### 1. CALL TO ORDER

A Regular Meeting of the San Luis Obispo Construction Board of Appeals was called to order on February 22 at 1:04 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo, by Chair Dilworth.

### 2. CONSENT

#### 2.a CONSIDERATION OF MINUTES - 10/24/2023 CONSTRUCTION BOARD OF APPEALS MINUTES

**Motion By** Member Wiedeman

**Second By** Vice Chair Eckrich

Approve the Construction Board of Appeals Minutes of 10/24/2023.

Ayes (4): Member Garza, Vice Chair Eckrich, Member Wiedeman, and Chair Dilworth

Absent (2): Member Graves, and Member Vessely

CARRIED (4 to 0)

### 3. PRESENTATIONS

#### 3.b STAFF INTRODUCTIONS

*Item re-ordered*

Community Development Director Timothea Tway was introduced. The item was continued to later as additional staff were not currently present.

#### 3.a BUILDING OFFICIAL REPORT

Chief Building Official Michael Loew provided an overview on the implementation of a staff eReview process, reviewed resources planned to be available for the Board on a Construction Board of Appeals Sharepoint site, presented Building and Safety Divisions statistics, and responded to Board inquiries.

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Public Comment:

None

*-- End of Public Comment --*

### 5. NEW BUSINESS

#### 5.a REVIEW OF ALTERNATE MATERIAL AND METHOD REQUESTS

Chief Building Official Michael Loew presented the staff report and responded to Board inquiries.

Note: Address listed for Attachment A and B was corrected to 1322 Morro Street.

Chair Dilworth opened Public Comment

Public Comment:

None

*--End of Public Comment--*

Chair Dilworth closed Public Comment

**Action:** No Action was taken on this item.

5.b UTILITIES DEPARTMENT PRESENTATION ON MUNICIPAL CODE UPDATES

Chris Lehman, Deputy Director Utilities Wastewater; Christina Claxton, Environmental Programs Manager; and Utilities consultant Ken Loucks presented proposed municipal code updates on grease interceptors and responded to Board inquiries. Staff noted the proposed code update will be presented to City Council on April 2, 2024, for their action.

**Action:** No Action was taken on this item.

3. PRESENTATIONS

3.b STAFF INTRODUCTIONS

*Reordered Item continued*

Stormwater Manager Keith Schwanemann and WWC System Supervisor Ryan Beech were introduced to the Board.

6. ADJOURNMENT

The meeting was adjourned at 2:10 p.m. The next meeting of the Construction Board of Appeals is scheduled for Thursday, March 28, 2024 at 1:00 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo.

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APPROVED BY CONSTRUCTION BOARD OF APPEALS: XX/XX/2024