



## Administrative Review Board Minutes

March 27, 2024, 3:30 p.m.

Council Hearing Room, 990 Palm Street, San Luis Obispo

Administrative Review Board Members Present: Member Myles Couch, Chair Alex Karlin, Vice Chair Linda Mielke

City Staff Present: Temporary Assistant City Attorney Mark Amberg, Legal Assistant Sarah Zion, Senior Legal Analyst Kelly White, Deputy City Attorney Sadie Symens

### 1. CALL TO ORDER

A Special Meeting of the San Luis Obispo Administrative Review Board was called to order on March 27, 2024 at 3:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo, by Chair Karlin.

In attendance was Deputy City Attorney Sadie Symens, Code Enforcement staff John Mezzapesa and Nick Buckley.

### 2. CONSENT

#### 2.a CONSIDERATION OF MINUTES - MARCH 6, 2024 ADMINISTRATIVE REVIEW BOARD MEETING

Approved the Administrative Review Board Minutes of March 6, 2024.

**Motion By** Vice Chair Mielke

**Second By** Member Couch

CARRIED

### 3. BUSINESS ITEMS

#### 3.a Administrative Citation Appeal

Code Enforcement Staff presented the City's argument to the Board. The appellant presented their argument to the Board. After hearing the

presentations, the Board took a 5 minute break starting at 4:45 and ending at 4:49. When the Board reconvened, they deliberated and voted to uphold the citation.

**Motion By** Chair Karlin  
**Second By** Member Couch

Ayes (2): Member Couch, and Chair Karlin

Noes (1): Vice Chair Mielke

CARRIED (2 to 1)

#### **4. APPEALS**

Any decision of the Administrative Review Board is final unless appealed to the Superior Court. Filing for de novo review must happen within 20 days of the Board's decision pursuant to California Government Code Section 53069.4. To challenge the decision by writ, please refer to California Code of Civil Procedure Section 1094.5 or consult an attorney.

#### **5. ADJOURNMENT**

The meeting was adjourned at 5:09 p.m. The next Special Meeting of the Administrative Review Board is scheduled for April 17, 2024 at 3:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo.

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APPROVED BY ADMINISTRATIVE REVIEW BOARD: XX/XX/202X