



Council Agenda Correspondence

DATE: February 8, 2023

TO: Mayor and Council

FROM: Emily Jackson, Finance Director

VIA: Derek Johnson, City Manager

SUBJECT: ITEM 7a – FISCAL YEAR 2022-23 MID-YEAR BUDGET REVIEW

Staff received the request to provide a comprehensive list of one-time budget allocations that were made during the 2021-23 Financial Plan. *Table 1* below shows the allocations approved with the 2021-23 Financial Plan adoption. *Table 2* shows the one-time allocations approved at the 2021-22 Mid-Year Review. Items highlighted in **blue** have already been approved and budgeted as ongoing via previous Council action.

Table 1: 2021-23 Approved One-time General Fund Budget Allocations		Sum of 21-22	Sum of 22-23
1	Admin/IT	\$ 1,260,263	\$ 938,211
2	"Undocu-Friendly" Logo - create. Part of effort to support undocumented	\$ 1,000	\$ -
3	Administrative Support for MCG Efforts	\$ 30,555	\$ 34,158
4	Arts, Culture and Community Partner Support	\$ 50,000	\$ 25,000
5	Better Buildings SLO, Phase II - Demonstration Project Implementation/Targeted Grant (4.2.e)		
6	Business Promotions and Communication Support(1.2)	\$ 80,000	
7	Business Retention/Recovery Programs	\$ 500,000	\$ 250,000
8	City 101/Community Academy - development & pilot	\$ 15,000	\$ 15,000
9	Community-based Multicultural Center feasibility study	\$ 40,000	\$ 2,500
10	Comprehensive DEI Strategic Planning	\$ 35,000	
11	DEI Civic Spark Fellows		\$ 30,000
12	DEI Consultant/subject matter expert	\$ 30,000	\$ 15,000
13	DEI High Impact Grants - community programs	\$ 150,000	\$ 150,000
14	DEI Interns	\$ 13,586	\$ 15,187
15	Economic Development Program Support (1.1.)	\$ 50,000	\$ 25,000
16	Economic Development Recovery scorecard (1.1.)	\$ 30,000	\$ 30,000
17	ECOSLO partnership - SLO Stewards, Tree Planting & Maint., Green Busin	\$ 20,000	\$ 20,000
18	Focused efforts to attract & retain businesses owned by minorities and underrepresented		\$ 150,000
19	Micro Community Collaborative (MCC) Initiative	\$ 20,000	
20	Microgrid Feasibility Study	\$ 20,000	
21	Minor Office Retrofits	\$ 10,000	
22	New Economic Development Strategic Plan (1.1.)		\$ 100,000
23	Open Space Winter Hours of Use - CEQA and technical studies (if directed	\$ 75,000	
24	PEN Manual Update to enhance input from underrepresented groups	\$ 15,000	\$ -
25	Sustainability & Natural Resources Analyst (4.1.a)	\$ 62,753	\$ 62,753
26	Sustainability & Natural Resources Intern/ Urban Forest Master Plan Inte	\$ 12,368	\$ 13,613

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Table 1: 2021-23 Approved One-time General Fund Budget Allocations		Sum of 21-22	Sum of 22-23
27	CDD	\$ 905,826	\$ 345,826
28	919 Office Reconfiguration	\$ 150,000	\$ 50,000
29	Homelessness Strategic Plan	\$ 35,000	\$ -
30	Housing Element Program Implementation; Consultant Support	\$ 140,000	\$ 115,000
31	Pilot: Housing and Homelessness Major City Goal (25% Expansion of 40 P	\$ 63,826	\$ 63,826
32	Pilot: Housing and Homelessness Major City Goal (Consultant Contract)	\$ 117,000	\$ 117,000
33	Safety Element Environmental Review	\$ 25,000	\$ -
34	TIPP Fast 2.0 - Utilize \$250k from \$2 million restricted	\$ 250,000	\$ -
35	Zoning Regulations Update for Downtown Uses and Flexible Use of Outd	\$ 125,000	\$ -
36	City Attorney	\$ 187,253	
37	Department Org Assessment	\$ 60,000	
38	Part-time Asst. City Attorney	\$ 108,646	
39	Short-term, Full-time Legal Asst. 1	\$ 7,552	
40	Short-term, Part-time Legal Asst. 2	\$ 11,055	
41	Community Services	\$ 105,000	
42	Community Workforce Agreement Study	\$ 105,000	
43	Finance	\$ 34,017	\$ 35,568
44	MOTION Subject Matter Expert (.5 FTE Supplemental)	\$ 34,017	\$ 35,568
45	Fire	\$ 418,905	\$ 380,196
46	Emergency Management Services	\$ 30,000	\$ 30,000
47	Emergency Response Live-Fire Training Improvements	\$ 20,045	\$ 17,570
48	Fire Intern Program	\$ 22,691	\$ 23,257
49	Pilot: Mobile Crisis Unit	\$ 300,000	\$ 300,000
50	Recruit Academy Support (Contract Services)	\$ 9,000	\$ -
51	Recruit Academy Support (Equipment)	\$ 20,000	\$ -
52	Technical Rescue Team Expansion (Equipment)	\$ 6,000	\$ -
53	Training and Permit Compliance Software	\$ 11,169	\$ 9,369
54	Human Resources	\$ 121,005	\$ 56,364
55	Compensation Study	\$ 30,000	
56	Intern Funding	\$ 16,005	\$ 16,364
57	Office furniture and equipment to support new staff	\$ 14,000	
58	Office furniture to support Contract to Regular Staff	\$ 20,000	
59	Pay Equity Audit	\$ 30,000	
60	Professional Recruiter		\$ 40,000
61	Transition to electronic files	\$ 11,000	
62	Parks & Rec	\$ 110,188	\$ 57,375
63	Aquatics Resources to Implement COVID-19 Safety Protocols	\$ 62,000	\$ -
64	Fire Fuel Reduction Crew Tools and PPE	\$ 4,500	
65	Open SLO Downtown Dining Resources (MCG 1.4a)	\$ 13,688	\$ 27,375
66	SLO Swim Center Minor Capital Maintenance	\$ 30,000	\$ 30,000
67	Police	\$ 21,900	
68	One time costs for Social Worker position	\$ 6,500	
69	Spillman RIPA Module	\$ 15,400	

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Table 1: 2021-23 Approved One-time General Fund Budget Allocations		Sum of 21-22	Sum of 22-23
70	Public Works	\$ 660,560	\$ 576,433
71	CIP Interns	\$ 5,000	\$ 5,900
72	Continue supplemental Accessibility and Process Improvement Manager	\$ 34,000	\$ 12,000
73	Contract Heavy Equipment Mechanic	\$ 85,220	\$ 89,065
74	Fleet Intern	\$ 17,991	\$ 18,398
75	Mobility as a Service Study	\$ 25,000	
76	Office Modifications	\$ -	\$ 20,000
77	One Time Tools and City uniforms - Mechanic interns	\$ 3,000	\$ -
78	Payment Correction Hwy 227 Signals/Street Lights	\$ 60,000	\$ -
79	Pilot: Contract Services for increased trash and recycling services in Publi	\$ 125,000	\$ 125,000
80	Supplemental Street and Parklet Sweeping	\$ 250,000	\$ 250,000
81	Transportation Interns	\$ 30,350	\$ 31,071
82	Variable Electricity Costs until Solar Costs are Known at Swim Center	\$ 25,000	\$ 25,000
83	Utilities - Solid Waste	\$ 29,000	\$ -
84	Civic Spark Fellow	\$ 29,000	\$ -
85	Utilities - Stormwater	\$ 93,506	\$ 97,945
86	Stormwater Inspector	\$ 93,506	\$ 97,945
87	Grand Total	\$ 3,947,423	\$ 2,487,918

Table 2: 2021-22 Mid-Year One-time Budget Allocations		2021-22	2022-23
1	Administration	\$ 105,000	\$ -
2	Bob Jones Bike Trail Vegetation Management	\$ 25,000	\$ -
3	Council Hearing Room - Auto Tracking Camera	\$ 30,000	\$ -
4	Crisis Communications Planning	\$ 50,000	\$ -
5	CDD	\$ 104,633	\$ 80,000
6	CAPSLO Programming - Railroad Square Safe Parking	\$ 64,633	\$ -
7	Housing/Homelessness Contract Position	\$ 40,000	\$ 80,000
8	City Attorney	\$ 120,000	\$ -
9	Litigation Support	\$ 120,000	\$ -
10	Non-dept	\$ 10,000	\$ -
11	Transfer of Mitigation Fee Payment	\$ 10,000	\$ -
12	P&R	\$ 152,850	\$ 101,508
13	Contract Volunteer Coordinator (1 FTE)	\$ 32,850	\$ 101,508
14	Golf Course Pro Shop Flood Damage Repairs	\$ 120,000	\$ -
15	Police	\$ 14,200	\$ -
16	Mobile Data Computers	\$ 14,200	\$ -
17	PW	\$ 275,000	\$ -
18	Mission Plaza Landscape and Lighting Improvements Construction	\$ 275,000	\$ -
19	Grand Total	\$ 781,683	\$ 181,508