



**Department:** Administration  
**Cost Center:** 1021  
**For Agenda of:** 12/9/2022  
**Placement:** Business  
**Estimated Time:** 10 minutes

**FROM:** Greg Hermann, Deputy City Manager  
**Prepared By:** Megan Wilbanks, Deputy City Clerk

**SUBJECT:** VICE MAYOR APPOINTMENT FOR 2023

## RECOMMENDATION

Appoint Council Member Jan Marx to serve as Vice Mayor for a one-year term commencing upon appointment.

## POLICY CONTEXT

This action follows current Council policy, [Section 3.2 - Appointment of Vice Mayor](#) of rotating the Vice Mayor position.

## DISCUSSION

[Section 408 of the City's Charter](#) requires that the Council elect one of its members to serve in the position of Vice Mayor.

[Section 3.2 - Appointment of Vice Mayor](#) of the Council Policies and Procedures Manual provides that the appointment of the Vice Mayor shall be for a one-year term, that the appointment shall be made on a rotational basis, and that the appointment shall go to the next senior member. This practice ensures that each Council Member will have an opportunity to serve as Vice Mayor during their term.

Following the current Council policy of rotating the Vice Mayor position, and consistent with Council practice over the past 10 years, Council Member Marx is the next in line for the opportunity to serve as Vice Mayor. The appointment of Vice Mayor for the prior 10 years has been as follows:

- |                                |      |                                 |      |
|--------------------------------|------|---------------------------------|------|
| 1. Council Member Smith        | 2013 | 6. Council Member Christianson  | 2018 |
| 2. Council Member Christianson | 2014 | 7. Council Member Pease         | 2019 |
| 3. Council Member Ashbaugh     | 2015 | 8. Council Member Gomez         | 2020 |
| 4. Council Member Carpenter    | 2016 | 9. Council Member Stewart       | 2021 |
| 5. Council Member Rivoire      | 2017 | 10. Council Member Christianson | 2022 |

Looking to the future, the rotation indicates Council Member Pease will serve in 2024.

**Public Engagement**

There was no public engagement for this action as it is an administrative action. However, the public has the opportunity to provide public comment in writing prior to the meeting or as public comment during the meeting.

**ENVIRONMENTAL REVIEW**

The California Environment Quality Act (CEQA) does not apply to the recommended action because the action does not constitute a “Project” under CEQA Guidelines Sec. 15378.

**FISCAL IMPACT**

Budgeted: N/A

Budget Year: N/A

Funding Identified: N/A

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>Total Budget Available</b>	<b>Current Funding Request</b>	<b>Remaining Balance</b>	<b>Annual Ongoing Cost</b>
General Fund	\$N/A	\$	\$	\$
State				
Federal				
Fees				
Other:				
<b>Total</b>	<b>\$N/A</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

There are no fiscal impacts associated with this recommendation, as this is an administrative item.

**ALTERNATIVES**

***Council could choose not to appoint Council Member Marx as Vice Mayor.*** This action is not recommended as this would not follow the Council’s approved Policies and Procedures Manual.