

## Pringle, Brendan

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**From:** Burger, Meghan  
**Sent:** Thursday, October 27, 2022 10:23 AM  
**To:** Pringle, Brendan  
**Subject:** FW: Recommendations to Structure of Jack House Advisory Committee

Can you export to PDF? My computer keeps crashing.

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**From:** Katchy Andrews <katchy@charter.net>  
**Sent:** Wednesday, October 26, 2022 5:07 PM  
**To:** Burger, Meghan <mburger@slocity.org>  
**Subject:** Re: Recommendations to Structure of Jack House Advisory Committee

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Meghan,

I appreciate the careful consideration that the JHC, PRC and City staff have followed. The City Council meeting on November 15th will benefit from the the discussions and shared decisions. Reading the reports gives me hope that the recommendations will provide the framework to develop an effective organization.

We are very fortunate to have the local Community Foundation as a partner. We have been able to improve and repair rooms inside the Jack House. I haven't seen the pictures that have been have been refurbished, but I'm sure that visitors and locals will be thrilled. It is important give credit and recognition to docents and others who do so much to represent the Jack House. The Rotary "picket ticket" painting was quite an event and they would like to do more!

Thanks for all you're doing~~ Katchy

On Oct 25, 2022, at 6:38 PM, Burger, Meghan <[mburger@slocity.org](mailto:mburger@slocity.org)> wrote:

Katchy,

Thank you for taking the time to discuss the recommendations from the Jack House Advisory Committee (JHC), Parks and Recreation Commission (PRC) and City staff regarding the current and future role of the Jack House Committee. The recommendations from the three representatives are to be presented to City Council on November 15, 2022. As we discussed, the Jack House continues to be maintained by City staff and oversight of the JHC no longer appears essential in thanks to the outside support systems of the City and other City Advisory Bodies.

Staff received three recommendations from JHC to PRC on October 11, 2022, for a change in structural support of the Jack House property, with both the JHC and PRC recommending that option #3 being preferred, which was to dissolve the JHC and move all responsibilities to the PRC. Issues requiring historic architecture and gardens would be handled through consultation

with Architectural Review Committee and Cultural Heritage Committee. A request to have a docent serve on the PRC was also requested; however, the PRC opted to recommend a PRC serve as a liaison to JHC rather than changing the membership requirements of PRC.

## **RECOMMENDATIONS INCLUDE:**

### Role of the Liaison:

In order to support the Jack House, a PRC Commissioner will be assigned to serve as a direct liaison to the Jack House. The liaison would be expected to attend the Docent meetings and connect with the Docent Coordinator on a monthly basis to advocate for Docent programming needs and educate the other PRC members on needs of the Jack House so that they may make recommendations to City Staff and Council as needed.

### Role of the City

As is current, staff will continue to maintain the House and Gardens. The House is currently scheduled for CIP projects that will continue under direction from Public Works staff. Parks and Recreation staff will continue to activate the beautiful gardens through community events, such as the Spring Concert Series and classes held in the Gardens (Yoga, art, etc.). The City's new Volunteer Coordinator will provide direct support to the Docent program and work with the Docent Coordinator to increase awareness of the program and attract new volunteers.

### Role of the PRC:

The PRC will take on the responsibility to provide recommendations to Council and City staff in regards to the activities related to the House and communicate with Staff and the identified advisory bodies (CHC, ARC). The Jack House will be a standing item on the PRC monthly agenda and an opportunity for staff and liaison to report out. Jack House volunteers would also be welcome to attend and provide presentations as appropriate.

Your support as a Jack Family heir and the manager of the Foundation continues to be essential and by City staff propelling forward the recommendations from JHC and PRC, it is with the very best intentions of providing support to the Jack House, the great work of the docents and the original intent of the Grant Deed.

Thank you for your feedback on the matter,  
Meghan

**Meghan Burger**

*pronouns she/her/hers*

Recreation Manager

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Parks & Recreation

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