



DRAFT Minutes

PARKS AND RECREATION COMMISSION



Parks and Recreation Commission DRAFT Minutes

October 12, 2022

Ludwick Community Center – 864 Santa Rosa Street

The City of San Luis Obispo has returned to in-person meetings. Zoom participation will not be supported. For those attending in-person, City facilities will be at limited capacity and masks are strongly recommended.

INSTRUCTIONS FOR PUBLIC COMMENT:

Public Comment prior to the meeting (must be received 3 hours in advance of the meeting):

Mail - Delivered by the U.S. Postal Service. Address letters to the City Clerk's Office at 990 Palm Street, San Luis Obispo, California, 93401.

Email - Submit Public Comments via email to advisorybodies@slocity.org. In the body of your email, please include the date of the meeting and the item number (if applicable). Emails *will not* be read aloud during the meeting.

Voicemail - Call (805) 781-7164 and leave a voicemail. Please state and spell your name, the agenda item number you are calling about, and leave your comment. Verbal comments must be limited to 3 minutes. All voicemails will be forwarded to the members and saved as Agenda Correspondence. Voicemails *will not* be played during the meeting.

**All correspondence will be archived and distributed to members, however, submissions received after the deadline will not be processed until the following day.*

Public Comment during the meeting:

Meetings have returned to an in-person format. To provide public comment during the meeting, you must be present in the Council Hearing Room, 990 Palm Street. Zoom participation will not be supported. The Parks and Recreation Department is currently located at The Ludwick Community Center, 864 Santa Rosa Street, San Luis Obispo. **If you have questions, contact the City Clerk's Office at cityclerk@slocity.org or (805) 781-7100.**

Wednesday, October 12, 2022

5:30 p.m.

**RESCHEDULED MEETING Ludwick Community Center
864 Santa Rosa Street**

CALL TO ORDER: Chair Robert Spector

ROLL CALL: Vice Chair Kari Howell, Commissioners Rick Blair, Kris Roudebush,
Adam Stowe, and Andrew Webber

PUBLIC COMMENT: At this time, people may address the Committee about items not on the agenda. Persons wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

N/A

CONSIDERATION OF MINUTES

- 1. Minutes of the Parks and Recreation Committee of September 7, 2022**
Motion to approve Commissioner Blair and Commissioner Roudebush.
Commissioner Stowe abstained.

CONSENT ITEMS

NA

BUSINESS ITEMS

2. Jack House Committee (Burger – 20 minutes)

Recommendation: Review, discuss, and provide direction on the proposed realignment of the Jack House Committee roles and responsibilities

Overview and recommendations presented. Rolls of City Staff for caretaking overviewed. Grant deed explained/clarified. Program and Special events and activities discussed. Roles of JHC Committee and Docents explained. Three JHC Committee recommendations presented. Recommendations and impacts outlined. Discussion with Commission on the various proposals presented. Next Steps for Staff, PRC and Council to align explained.

Questions: Proposal #3 discussed in detail. Request for future report on Jack House plans. The description of what the “Liaison” role is and asking for clarification. Per conversation, the Liaison would work with the JHC Docent committee and P&R Volunteer Coordinator.

Motion by: Commissioner Howell

Second By: Commissioner Stowe

Recommend to Council the Option #3 from Jack House Advisory Committee member recommendations, as submitted to PRC, with an amendment to read: Transfer oversight of the Jack House Committee and move all responsibility to the Parks and Recreation Commission. Issues surrounding historic architecture and gardens could be handled through consultation with the Architecture Review Committee and Cultural Heritage Committee, as needed. Require one Commissioner to serve as a direct liaison to the Jack House by means of the Jack House Docent committee.

Ayes (6): Commissioner Spector, Commissioner Howell, Commissioner Blair, Commissioner Webber, Commissioner Roudebush, Commissioner Stowe

Nays:0

Vacant (1)

3. Receive Director Report (Avakian – 20 minutes)

Recommendation: Receive Global Department Update and Current Project Updates related to the following: Rotary SLO workday at the Jack House.

- a. Ranger Service Division Update – Bog Thistle trail, Righetti Hill Trail, Encampment clean-ups, Fuel Management.
- b. Laguna Lake Dog Park Project: Design firm chosen (Wallace Group), timelines and next steps. City Project manager hired and Landscape architect firm Wallace Group selected. Will develop concept designs. Reviewed current infrastructure and potential design amenities. Funding in place from P&R Blueprint (master plan). Next update at November PRC.

John McKenzie: Presented flyer on dog park fundraiser - Yappy Howler event. Checking in on ground cover. More area would be great if possible. Glad it is moving forward.

Kathy Kimbal: Will need a lot of additional support from Parks Maintenance staff support. More information on the “puppy” area needed.

Director Avakian: All will be addressed in the Wallace proposal. Consultant will meet with Park Maintenance staff. Wallace group has experience with Dog parks in other communities.

- c. Righetti Ranch Park System: RFP (November closing date expected) and community forum timeline to be winter and spring.
- d. Project schedules Upcoming CIP Projects 21-23: Current City Parks Projects North Broad Street Park, Cheng Park revitalization
- e. Grant Updates: estimated timelines for Mitchell Park and Emerson parks
- f. Upcoming PRC Agenda Topic Forecast: Program deficiencies discussion requested. Prioritizing the topics list from Commissioners.
- g. Might possibly move the January meeting date to the second week of the month.

4. Receive Department-wide Program Updates (Burger/Hyfield – 20 minutes)

- a. Youth Services (Staffing Updates, Lights on Afterschool Program, Minimum Days, Teacher Workday), Community Services (Senior Programming, Special Events and Youth and Adult Sports). Public Art (Chorro Underpass, Tank Farm Roundabout Structure) and other upcoming projects.
- b. Aquatics, Golf, Facilities
 - 1. Aquatics: Staffing and hours challenges and general updates. Digital waivers now live. Atascadero High School will be paying P&R Dept. to share our pool when their facility is closed.
 - 2. Golf: Operations and Maintenance and hours.
 - 3. Facilities: Outdoor/Indoor Facilities and Special Events.

Q: Annual tour of facilities for PRC proposed. Will discuss at the next PRC meeting.

5. Provide Commissioner Recruitment Update (Chair Spector – 5 minutes)

Chair Spector shared the process with the other Commissioners and that the recruitment was successful with the Council Representatives, Marx and Shoresman selecting a new Commissioner to start at the November meeting.

SUBCOMMITTEE LIAISON REPORTS & COMMUNICATIONS
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Subcommittee Liaison Reports (Chair) – 15 minutes)

- a. Adult and Senior Programming: Commissioner Blair – two open volunteer positions. Hadley (new CS Coordinator) is doing a great job.

- b. Active Transportation Committee: Commissioner Webber – Lots of construction happening now across SLO. Going over the 2023 plans.
- c. Jack House Committee: Vacant
- d. Youth Sports Association: Commissioner Stowe – no update.

Communications:

ADJOURNMENT: 7:51 pm

To the Regular Meeting of the Parks and Recreation Committee as approved by the PRC to Wednesday, November 2, 2022, at 5:30 p.m. to be in-person at City Hall (990 Palm Street).



The City of San Luis Obispo wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Parks and Recreation Department at (805) 781-7300 at least 48 hours before the meeting, if possible. Telecommunications Device for the Deaf (805) 781-7107.

Meeting audio recordings can be found at the following web address:

<http://opengov.slocity.org/WebLink/1/foi/61014/Row1.aspx>