



Council Agenda Report

Item 6f

Department: Parks and Recreation
Cost Center: 7008
For Agenda of: 6/15/2021
Placement: Consent
Estimated Time: N/A

FROM: Greg Avakian, Parks & Recreation Director
Prepared By: Dave Setterlund, Recreation Supervisor

SUBJECT: ACCEPTANCE OF JACK HOUSE ART RESTORATION DONATION

RECOMMENDATION

Authorize the Mayor to execute a donation agreement with the *Jack House Family Trust*, accepting a donation valued at \$7,450 for its payment for contract Art Restoration and Installation work at the Historic Jack House.

DISCUSSION

Background

The Jack House and Gardens, a community gem, is in the heart of downtown San Luis Obispo at 536 Marsh Street and was deeded to the City in 1975. The Jack House Committee (JHC) was established in 1975 as a condition of the grant deed of the former Jack Family residence to the City. The JHC is comprised of a seven-member committee that serves to assist the City Council and Parks and Recreation Department in the administration and restoration of the historic Jack Residence. The JHC makes recommendations for general rules and regulations that allow for the greatest possible public use and enjoyment of the house and grounds, while protecting and preserving the history and integrity of this historical and recreational facility.

In deeding this facility to the City, the Jack Family descendants articulated their desires to keep, preserve, and use the property and the residence in a manner which maintained, enhanced, and celebrated its place in the historical development of the City of San Luis Obispo. The grant deed (Attachment B) specifies that the residence shall be maintained in its original character, a Victorian vintage residence. General maintenance and any restoration improvements are to be in keeping with the age and period when the original residence was constructed.

For the past 46 years, the residence and public gardens have been home to a variety of tours, special events, and weddings. During non-pandemic times, this historic location is visited and enjoyed by thousands of community members annually.

Need for Art Restoration

Recently, City staff was approached by the Jack House Committee with the proposition of an art restoration project within the interior of the historic residence. The current works of art (Attachment C – Works of Art) are aging and some are in poor condition. Further deterioration of the artwork could result in permanent damage if not addressed in the immediate future.

Proposed Donation

The Jack House Committee, in collaboration with the Jack Family Trust executor, and Parks and Recreation Department staff, have worked to identify a local Conservator, Patina Conservation Studios, who could provide the necessary paper conservation and archival materials work. The estimated cost of Patina Conservation Studios' conservation and archival materials restoration work is approximately \$7450. The Jack Family Trust proposes to donate funds for the installation and restoration of the identified works of art at the City of San Luis Obispo Historic Jack House. In communication with the Jack House Committee, staff has drafted and included a proposed donation agreement to memorialize the terms of this donation (Attachment A).

Previous Council or Advisory Body Action

At the May 12, 2021 Jack House Committee meeting, the board recommended council approve the execution of in-kind donation, not to exceed \$7500. (Attachment E – Draft Minutes).

Policy Context

Parks and Recreation and Public Works Department staff have reviewed the proposed art restoration donation for consistency with the City's approved donation policy (Attachment D – Donation Policy). Per the City's Donation Policy, all donations exceeding \$5000 in value must be accepted through a written agreement and approved by City Council. The proposed donation is consistent with the grant deed restrictions and the Parks and Recreation Department goals and objectives and will enhance the historical experience of San Luis Obispo residents and visitors. The proposed donation is valued at over \$5000 in materials and donated labor.

Staff notes that per the City's Financial Management Manual, the bidding process is not required for either the paper conservation or archival materials restoration work as the value of those contracts are not to exceed \$7,500.

Public Engagement

At the May 12, 2021 Jack House Committee discussed the donation and provided an opportunity for public comment.

CONCURRENCE

The Public Works Department concurs with this recommendation.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act does not apply to the recommended action in this report, because the action does not constitute a “Project” under CEQA Guidelines Sec. 15378.

FISCAL IMPACT

The donation is valued at \$7450. All project expenditures will be supported by private funds raised by the Jack Family Trust. There is no General Fund fiscal impact associated with Council's acceptance of this Art Restoration donation.

Budgeted: No

Budget Year: 2020-21

Funding Identified: Yes

Fiscal Analysis:

Funding Sources	Total Budget Available	Current Funding Request	Remaining Balance	Annual Ongoing Cost
General Fund	\$0	\$0	\$0	\$0
State	\$0	\$0	\$0	\$0
Federal	\$0	\$0	\$0	\$0
Fees	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0

ALTERNATIVES

Decline the donation. Declining the Jack House Committee art restoration donation is not recommended as the art restoration and installation donation is consistent with the Jack House grant deed for restoration improvements and are in keeping with the age and period of the original residence. And finally, declining this donation is not recommended as there is no General Fund impact associated with this acceptance.

ATTACHMENTS

- A – Jack House Donation Agreement
- B – Jack House Grant Deed
- C – Jack House Works of Art
- D – Jack House Donation Policy
- E – Jack House Committee Draft Minutes