



Department: Administration
Cost Center: 1021
For Agenda of: 12/2/2025
Placement: Consent
Estimated Time: N/A

FROM: Greg Hermann, Deputy City Manager
Prepared By: Teresa Purrington, City Clerk

SUBJECT: VICE MAYOR APPOINTMENT FOR 2026

RECOMMENDATION

Appoint Council Member Emily Francis to serve as Vice Mayor for a one-year term commencing on December 3, 2025.

POLICY CONTEXT

This action follows Section 408 of the City's Charter and Council Policies and Procedures, [Section 3.2 - Appointment of Vice Mayor](#).

DISCUSSION

[Section 408 of the City's Charter](#) requires that the Council elect one of its members to serve in the position of Vice Mayor.

[Section 3.2 - Appointment of Vice Mayor](#) of the Council Policies and Procedures Manual provides that the appointment of the Vice Mayor shall be for a one-year term, that the appointment shall be made on a rotational basis, and that the appointment shall go to the next senior member. This practice ensures that each Council Member will have an opportunity to serve as Vice Mayor during their term.

Following the current Council policy of rotating the Vice Mayor position, and consistent with Council practice over the past 10 years, Council Member Francis is the next in line for the opportunity to serve as Vice Mayor. The appointment of Vice Mayor for the prior 10 years has been as follows:

- | | | | |
|--------------------------------|------|--------------------------------|------|
| 1. Council Member Carpenter | 2016 | 6. Council Member Stewart | 2021 |
| 2. Council Member Rivoire | 2017 | 7. Council Member Christianson | 2022 |
| 3. Council Member Christianson | 2018 | 8. Council Member Marx | 2023 |
| 4. Council Member Pease | 2019 | 9. Council Member Pease | 2024 |
| 5. Council Member Gomez | 2020 | 10. Council Member Shoresman | 2025 |

Looking to the future, the rotation indicates Council Member Marx will serve in 2027.

Public Engagement

There was no public engagement for this item as it is an administrative action. However, the public has the opportunity to provide public comment in writing prior to the meeting or as public comment during the meeting.

ENVIRONMENTAL REVIEW

The California Environment Quality Act (CEQA) does not apply to the recommended action because the action does not constitute a “Project” under CEQA Guidelines Sec. 15378.

FISCAL IMPACT

Budgeted: N/A

Budget Year: N/A

Funding Identified: N/A

Fiscal Analysis:

Funding Sources	Total Budget Available	Current Funding Request	Remaining Balance	Annual Ongoing Cost
General Fund	\$N/A	\$	\$	\$
State				
Federal				
Fees				
Other:				
Total	\$N/A	\$	\$	\$

There are no fiscal impacts associated with this recommendation as this is an administrative item.

ALTERNATIVES

The Council could choose not to appoint Council Member Francis as Vice Mayor and would need to provide direction on another appointment.