



Department: Administration
Cost Center: 1021
For Agenda of: 11/4/2025
Placement: Consent
Estimated Time: N/A

FROM: Greg Hermann, Deputy City Manager
Prepared By: Teresa Purrington, City Clerk

SUBJECT: APPROVE THE SCHEDULE OF CITY COUNCIL MEETINGS FOR 2026

RECOMMENDATION

Adopt the proposed 2026 Regular City Council Meeting Schedule with meetings normally held on the first and third Tuesday of every month, with the following exceptions:

1. Reschedule the Regular City Council meeting of January 6, 2026 to January 13, 2026; and
2. Cancel the Regular City Council meetings of August 4, 2026 and December 15, 2026; and
3. Reschedule the Regular City Council meeting of November 3, 2026 to November 10, 2026

POLICY CONTEXT

The City Council's regular meetings are scheduled for the first and third Tuesday of every month pursuant to Section 1.1.1.2.1 of the Council Policies and Procedures. The recommended action follows previously established practices for canceling and rescheduling meetings.

DISCUSSION

The proposed 2026 meeting schedule is provided for consideration in Attachment A.

Summer and Winter Council Meeting Schedule

Since 1994, it has been the practice of the City Council to cancel a regular meeting in the months of August and December. This practice allows the Council an opportunity to plan vacations, reduce meeting absences and maximize public participation. Historically, the first meeting in August has been canceled and, when the second meeting in December falls close to the holidays, the second meeting in December has been canceled.

The draft schedule proposes to cancel the first meeting in August and the second meeting in December. In addition, due to the first meeting in January falling so close to the New Year's Day holiday, staff is proposing to reschedule the January 6th regular meeting to January 13th.

Election Day

The November 2026 Election is on November 3, 2026, which would also be the first Regular City Council Meeting for November. Therefore, in accordance with past practice, staff is recommending that the first regular meeting in November be rescheduled to Tuesday November 10, 2026.

Public Engagement

This is an administrative item, so no outside public engagement was completed. Public comment can be provided to the City Council through written correspondence prior to the meeting and through public testimony at the meeting.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act does not apply to the recommended action in this report, because the action does not constitute a “Project” under CEQA Guidelines Section 15378.

FISCAL IMPACT

Budgeted: N/A

Budget Year: N/A

Funding Identified: N/A

Fiscal Analysis:

Funding Sources	Total Budget Available	Current Funding Request	Remaining Balance	Annual Ongoing Cost
General Fund	\$N/A	\$	\$	\$
State				
Federal				
Total	\$	\$	\$	\$

There are no fiscal impacts associated with approving the Council meeting dates for 2026 as all expenditures related to the meetings are accounted for in the annual budget appropriation.

ALTERNATIVES

1. Council could choose not to reschedule the first meeting in January.
2. Council could choose not to cancel the first meeting in August and the second meeting in December and may choose to cancel or reschedule other meeting dates.

ATTACHMENT

A - Draft 2026 City Council Meeting Calendar