



Whale Rock Commission Minutes

Whale Rock Commission Meeting – May 8, 2025

Agenda Item 1 – Draft 2024 Whale Rock Commission Meeting Minutes

FROM: Aaron Floyd, Utilities Director
PREPARED BY: Noah Evans, Whale Rock Reservoir Supervisor

SUBJECT: Draft 2024 Whale Rock Commission Meeting Minutes

RECOMMENDATION

Approve the Draft June 3, 2024, Whale Rock Commission Meeting Minutes.

June 3, 2024
Special Meeting

CALL TO ORDER

A Special Meeting of the Whale Rock Commission was called to order on Monday, June 3, 2024, at 3:00 p.m. in the Council Hearing Room located at City Hall, 990 Palm Street, San Luis Obispo, by City Staff.

ROLL CALL

Present: Chair Chad Worth, Vice Chair Erica A. Stewart, Secretary Whitney McDonald, Commissioner - Emily Jackson, Commissioner Luis Martinez

Absent: Commissioner Erica A. Stewart

Staff Present: Noah Evans, Whale Rock Supervisor; Mychal Boerman, Deputy Director-Water; Aaron Floyd, Utilities Director; Serenity Stuckenberg, Supervising Administrative Assistant

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

None

--End of Public Comment--

CONSIDERATION OF MINUTES

1. WHALE ROCK COMMISSION MINUTES OF MAY 4, 2023

ACTION: MOTION BY COMMISSIONER JACKSON, SECOND BY COMMISSIONER MCDONALD, 4-0-1 (Vice Chair Stewart absent) to approve the minutes of the Regular Meeting of the Whale Rock Commission of May 4, 2023.

No comment

2. ELECTION OF OFFICERS – ANNUAL ELECTION OF THE WHALE ROCK COMMISSION CHAIR, VICE CHAIR, AND SECRETARY

Recommendation: Appoint Erica A. Stewart as Commission Chair, Whitney McDonald as Commission Vice-Chair, and Luis Martinez as Commission Secretary.

ACTION: MOTION BY COMMISSIONER MCDONALD, SECOND BY COMMISSIONER JACKSON CARRIED 4-0-1, (Vice Chair Stewart absent) that Commissioner Stewart is appointed as Chair, Commissioner McDonald is appointed as Vice-Chair and Commissioner Martinez as Secretary. The meeting was turned over to the new Chair, Stewart.

No Comment

PRESENTATION

3. 2023-24 ACCOMPLISHMENTS

Noah Evans, Whale Rock Supervisor Provided a presentation of the 2023-24 accomplishments.

Stewart concerned about sinkholes near public spaces as well as duplicity for repairs aka Hank and his son.

McDonald asked about whether the repairs were FEMA eligible.

Worth asked about relining and if it had to happen at once or in phases – the study to provide recommendations and alternatives.

Public Comments:

None

--End of Public Comment--

ACTION: No action taken.

4. WHALE ROCK STANDBY ROTATION MODIFICATIONS

Mychal Boerman, Deputy Director of Utilities – Water presented modifications to the Whale Rock Standby rotation.

Public Comments:

None

--End of Public Comment--

ACTION: No action taken.

BUSINESS ITEMS

5. WHALE ROCK DAM KEEPER'S RESIDENCE ADMINISTRATION GUIDELINES AND LEASE AGREEMENT AMENDMENTS

Receive presentation regarding proposed modifications to the Whale Rock Residence Lease Agreement

Public Comments:

None

--End of Public Comment--

ACTION: MOTION BY VICE CHAIR MCDONALD, SECOND BY COMMISSIONER JACKSON, 4-0-1, (Chair Stewart absent) to:

- A. Approve Modifications to the Whale Rock Dam Keeper's Residence Guidelines; and
- B. Authorize the City of San Luis Obispo City Manager or their designee to approve any and all lease amendments, in accordance with the Whale Rock Dam Keeper's Residence Guidelines.

6. FY 2022-23 FINANCIAL STATEMENTS

Tavy Garcia, Senior Accountant, provided a presentation on the Fiscal Year 2022-23 Financial Statements.

Public Comments:

None

--End of Public Comment--

ACTION: MOTION BY COMMISSIONER WORTH, SECOND BY COMMISSIONER MARTINEZ 4-0-1, (Chair Stewart absent) to accept the fiscal year 2023-24 Financial Statements as presented.

7. 2024-25 WHALE ROCK RESERVOIR BUDGET

Shane Whittington, Business Manager, presented the 2024-25 Whale Rock Reservoir budget, including capital improvement projects (CIP) and Commission member contributions and consider budget adoption.

Public Comments:

None

--End of Public Comment--

ACTION: MOTION BY COMMISSIONER VICE CHAIR MCDONALD, SECOND BY COMMISSIONER JACKSON, 4-0-1, (Chair Stewart absent) to adopt the 2024-25 Whale Rock Reservoir Budget.

Update table 3 – to show operating reserves more clearly

8. ADVERTISEMENT AND AWARDED OF ROADWAY PAVEMENT AND DAM CREST RESTORATION PROJECT

Noah Evans, Whale Rock Supervisory provided a presentation on the Roadway Paving Project

Public Comments:

None

--End of Public Comment--

ACTION: MOTION BY COMMISSIONER MARTINEZ, SECOND BY COMMISSIONER JACKSON, 4-0-1, (Chair Stewart absent) to:

1. Authorize staff to advertise for bids for the Roadway Paving Project and Dam Crest Restoration project.
2. Authorize the City of San Luis Obispo City Manager to award contracts to lowest responsible bids that are within the remaining project budget of \$520,000 or can be supplemented through the use of Completed Projects funds.

9. ADVERTISEMENT AND AWARDED OF A REQUEST FOR PROPOSAL (RFP) FOR ADVANCED INSTRUMENTATION OF WHALE ROCK DAM

Noah Evans, Whale Rock Supervisor provided a presentation on Advanced Instrumentation at Whale Rock Dam.

Public Comments:

Chad Worth

--End of Public Comment--

ACTION: MOTION BY COMMISSIONER MARTINEZ, SECOND BY VICE CHAIR MCDONALD, 4-0-1, (Chair Stewart absent) to:

1. Authorize staff to advertise an RFP for the design and installation of Advanced Instrumentation at Whale Rock Dam; and

2. Authorize the City of San Luis Obispo City Manager to award a contract for the selected RFP within the available project budget of \$250,000

10. ADVERTISEMENT AND AWARDED FOR RFQS FOR A CONDITION STUDY AND DESIGN FOR PUMP STATION IMPROVEMENTS

Noah Evans, Whale Rock Supervisor, provided presentation on Pump Station Condition Study and Optional Design of Pump Station Improvements for Whale Rock's two pump stations.

ACTION: MOTION BY COMMISSIONER JACKSON, SECOND BY COMMISSIONER MARTINEZ, 4-0-1, (Chair Stewart absent) to:

1. Authorize staff to advertise an RFQ for a Condition Study and Design of upgrades to the Whale Rock Pump Stations; and
2. Authorize the City of San Luis Obispo City Manager to award a contract for the selected RFQ if within the available project budget of \$500,000

COMMISSION REPORTS & COMMUNICATION

None

ADJOURNMENT

Vice Chair McDonald adjourned the meeting at 3:17p.m.