



Department: City Clerk
Cost Center: 1021
For Agenda of: 4/1/2025
Placement: Consent
Estimated Time: N/A

FROM: Greg Hermann, Deputy City Manager
Prepared By: Megan Wilbanks, Deputy City Clerk

SUBJECT: 2025 ANNUAL APPOINTMENTS TO CITY ADVISORY BODIES

RECOMMENDATION

As recommended by the Council Liaison Subcommittees, make appointments to the City of San Luis Obispo's (City) advisory bodies as set forth below and continue to recruit for any unfilled vacant positions.

POLICY CONTEXT

The [Advisory Body Handbook](#) outlines the recruitment procedures, membership requirements, and term limits for City advisory bodies. Also contained in the Advisory Body Handbook are the bylaws for all advisory bodies, some of which include additional membership requirements. Additionally, the [City Council Policies and Procedures Manual](#), describes the "Appointment Procedure" and "Process" for Advisory Body appointments. Recruitment and appointment recommendations were performed in conformance with all recruitment procedures, processes, and bylaws found in these resources.

California Government Code Section 54972, Local Appointments List (Maddy Act) requires that on or before December 31st of each year, each legislative body shall prepare an appointments list for their boards, commissions, and committees whose members serve at the pleasure of the legislative body. This obligation was met and is on-going.

DISCUSSION

The City has a long history of involving its residents and community members in the business of City government. Holding a position on an advisory body provides an opportunity for those interested to participate in the governing of their community under guidelines and procedures established by Council. The City recruits annually to fill scheduled vacancies, making new appointments each March to fill terms that typically commence on April 1st of each year. Recruitment for unscheduled vacancies is done as needed, but is consolidated with the annual recruitment whenever possible.

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This year, the City recruited to fill 33 scheduled and unscheduled citizen Advisory Body positions for the annual recruitment effort. The recruitment was conducted between November 18, 2024, and January 26, 2025, and a total of 104 applications were received. Council Liaison Subcommittees reviewed applications and conducted interviews between February and March of 2025. The following recommendations will fill 32 positions on the Advisory Bodies. Recruitment for the remaining vacancy continues as noted.

Note that no vacancies or term conclusions currently exist for the Area Authority on Ageing or Citizens' Transportation Advisory Committee. Therefore, no recruitment was held for these Advisory Bodies during this annual recruitment.

Council Liaison Subcommittee Recommendations

Active Transportation Committee

Appoint Russell Mills and Francine Levin to four-year terms commencing April 1, 2025, and expiring March 31, 2029. Additionally, appoint Tyler Coari to assume an unscheduled vacancy with a term expiring March 31, 2027.

Administrative Review Board

Appoint Alex Karlin to a three-year term commencing April 1, 2025, and expiring March 31, 2028. Note, one position on this 3-member Board remains vacant.

Architectural Review Commission

Appoint Kyle Bell and Mick Atkins to four-year terms commencing April 1, 2025, and expiring March 31, 2029.

Citizens' Revenue Enhancement Oversight Commission

Appoint Anthony Bozzano and Trent Johnson to three-year terms commencing July 1, 2025, and expiring June 30, 2028.

Construction Board of Appeals

Appoint Gresham Eckrich, Aisling Burke, Craig Smith, and Denise Martinez to four-year terms commencing April 1, 2025, and expiring March 31, 2029. Aisling Burke and Craig Smith will serve as the Physically Disabled Community Representatives.

Cultural Heritage Committee

Appoint Sabin Gray and David Blakely to four-year terms commencing April 1, 2025, and expiring March 31, 2029.

Housing Authority Board

Appoint Charles Crotser as the At-Large Representative to a four-year term commencing April 1, 2025, and expiring March 31, 2029. Additionally, appoint Geraldine Clemens as the Senior Tenant Representative and Nancy Welsh as the Tenant Representative, both to two-year terms commencing April 1, 2025, and expiring March 31, 2027.

Human Relations Commission

Appoint Esmerelda Parker to a four-year term commencing April 1, 2025, and expiring March 31, 2029.

Investment Oversight Committee

Appoint Anni Wang to a four-year term commencing April 1, 2025, and expiring March 31, 2029.

Mass Transportation Committee

Appoint Michaela Crampton as the Technical Planning Representative to a four-year term commencing April 1, 2025, and expiring March 31, 2029. Additionally, appoint Delaney Ginn as the Cal Poly ASI Representative to assume a two-year term, expiring March 31, 2027.

Personnel Board

Appoint Calvin Stevens and Jill LeMieux to four-year terms commencing April 1, 2025, and expiring March 31, 2029.

Planning Commission

Appoint Justin Cooley and Dave Houghton to four-year terms commencing April 1, 2025, and expiring March 31, 2029.

Promotional Coordinating Committee

Appoint Robin Wolf to a four-year term commencing April 1, 2025, and expiring March 31, 2029. Additionally, appoint Dan Fredman to assume an unscheduled vacancy with a term expiring March 31, 2026.

Parks and Recreation Commission

Appoint Desire Lance to a four-year term commencing April 1, 2025, and expiring March 31, 2029.

Tourism Business Improvement District Board

Appoint Prashant Patel and Dante Specchierla to four-year terms commencing April 1, 2025, and expiring March 31, 2029. Additionally, appoint Christine Nelson to assume an unscheduled vacancy with a term expiring March 31, 2027.

Tree Committee

Appoint Daniel Canella, Emily Rosten, and Dan Shinn to four-year terms commencing April 1, 2025, and expiring March 31, 2029.

Zone 9 Advisory Committee

Appoint Wyatt Banker-Hix to a four-year term as the Staff Alternate, commencing April 1, 2025, and expiring March 31, 2029.

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Applications of those who were unsuccessful in this process will be kept on file for the next full year and they will be notified of any subsequent vacancies. However, advertisement of any unscheduled vacancy will be made in accordance with statutory requirements and all applicants will be considered for the vacancy.

Public Engagement

Notices that the City was accepting applications for the above listed Advisory Bodies were placed on the City's website and "e-notification" service, listed in the annual Local Appointments List (Maddy Act Notice – GC 54972) on the City Website and City Information kiosk, and distributed via City social media outlets.

CONCURRENCE

As presented in the recommendations, the various City Council sub-committees for the Advisory Bodies are in concurrence with the stated recommendations along with the City Clerk's office, who coordinated and organized the process.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act does not apply to the recommended action in this report, because the action does not constitute a "Project" under CEQA Guidelines Sec. 15378.

FISCAL IMPACT

Budgeted: Yes

Budget Year: 2025-26

Funding Identified: N/A

Fiscal Analysis:

| Funding Sources | Total Budget Available | Current Funding Request | Remaining Balance | Annual Ongoing Cost |
|------------------------|-------------------------------|--------------------------------|--------------------------|----------------------------|
| General Fund | \$ | \$ | \$ | \$ |
| State | | | | |
| Federal | | | | |
| Fees | | | | |
| Other: | | | | |
| Total | N/A | N/A | N/A | N/A |

There is no fiscal impact for the appointment of the above Advisory Body members. Administration of the process is considered in the City Clerk's annual budget and compensation for Architectural Review Commission (ARC) and Planning Commission (PC) is included in the adopted budget for the Community Development Department.

ALTERNATIVES

Council could make changes to the recommended appointments or direct staff to re-open recruitment for additional candidates.

ATTACHMENTS

All applications are available for public review by request in the Office of the City Clerk, which can be reached at (805) 781-7114 or cityclerk@slocity.org.