



Council Minutes

February 4, 2025, 5:30 p.m.
Council Chambers, 990 Palm Street, San Luis Obispo

Council Members Present: Council Member Mike Boswell, Council Member Emily Francis, Council Member Jan Marx, Vice Mayor Michelle Shoresman, Mayor Erica A. Stewart

City Staff Present: City Manager Whitney McDonald, Christine Dietrick, City Attorney, Teresa Purrington, City Clerk

1. CALL TO ORDER

A Regular Meeting of the San Luis Obispo City Council was called to order on February 4, 2025 at 5:30 p.m. in the Council Chambers, 990 Palm Street, San Luis Obispo, by Mayor Stewart.

2. PLEDGE OF ALLEGIANCE

Mayor Erica A. Stewart led the Council in the Pledge of Allegiance.

3. PRESENTATIONS

3.a BLACK HISTORY MONTH PROCLAMATION

Mayor Stewart presented a proclamation declaring February as "Black History Month" to Dr. Jamie Patton on behalf of Cal Poly.

3.b MARCH SAFETY ENHANCEMENT ZONE RESPONSE PLAN PRESENTATION

The Council received a presentation on the March Safety Enhancement Zone Response Plan from Cal Poly representatives Cynthia Vizcaino Villa, Interim Vice President of Student Affairs and Allison Baird-James, Senior Vice President, Administration and Finance, as well as City Manager Whitney McDonald and Police Chief Rick Scott.

Public Comments:

Stew Jenkins

---End of Public Comment---

3.c CITY MANAGER REPORT

City Manager Whitney McDonald provided a report on upcoming projects.

4. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Public Comment:

Bob Goldman

Felicia Lewis

David Gray

--End of Public Comment--

5. CONSENT AGENDA

Public Comment:

None

--End of Public Comment--

Motion By Council Member Marx

Second By Council Member Francis

To approve Consent Calendar Items 5a to 5h.

Ayes (5): Council Member Boswell, Council Member Francis, Council Member Marx, Vice Mayor Shoresman, and Mayor Stewart

CARRIED (5 to 0)

5.a WAIVE READING IN FULL OF ALL RESOLUTIONS AND ORDINANCES

Waive reading of all resolutions and ordinances as appropriate.

5.b MINUTES REVIEW - JANUARY 14, 2025, JANUARY 21, 2025, AND JANUARY 23, 2025 COUNCIL MINUTES

Approve the following minutes of the City Council:

- January 14, 2025 - Rescheduled Regular Meeting
- January 21, 2025 - Regular Meeting
- January 23, 2025 - Special Meeting, Community Forum

5.c AUTHORIZE EXECUTION OF FIRST AMENDMENT TO CITY/CAL POLY WATER AND SEWER RATE AGREEMENT TO EXTEND THE TERM OF THE AGREEMENT BY ONE YEAR WITH OPTION FOR EXTENSION

1. Authorize the City Manager to execute the First Amendment to the Agreement Between the City of San Luis Obispo and the Board of Trustees of the California State University Regarding Water and Sewer Rates, which would extend the current water and sewer service agreement with California Polytechnic State University (Cal Poly) by one year; and
2. Authorize the City Manager to approve additional extensions up to a cumulative total of three years (up until June 30, 2028).

5.d AMENDMENT TO PERMANENT EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT WITH THE COUNTY OF SAN LUIS OBISPO FOR THE BOB JONES PATHWAY

Pursuant to a request received from the County of San Luis Obispo for its Bob Jones Pathway Project:

1. Adopt Resolution No. 11540 (2025 Series) entitled, “A Resolution of the City Council of the City of San Luis Obispo, California, authorizing the Amendment to Perpetual Easement Agreement (and Temporary Construction Easement) Bob Jones Pathway that will encumber portions of property owned by the City of San Luis Obispo identified as Assessor’s Parcel Numbers 076-061-075, 076-061-078, and 076-121-018, commonly known as the Filipponi Ecological Reserve”; and
2. Authorize the Mayor to sign the document entitled, “Amendment to Perpetual Easement Agreement (and Temporary Construction Easement) Bob Jones Pathway”; and
3. Direct staff to receive and reserve the additional funds for future open space uses in accordance with General Plan policy.

5.e SURPLUS DESIGNATION OF RADIO INFRASTRUCTURE EQUIPMENT

Authorize the surplus designation of radio backend equipment and disposal of the equipment through a combination of transfer to California Polytechnic State University San Luis Obispo (Cal Poly), transfer to the Cal Poly Radio Club, and auction in accordance with the City’s policies and procedures as prescribed in the Financial Management Manual Section 480-A and 480-B.

5.f AUTHORIZATION TO ADVERTISE THE FINANCE AND IT OFFICE
TENANT IMPROVEMENT PROJECT, SPECIFICATION NO. 2000114-02

1. Approve the Project Plans and Special Provisions for the Finance and IT Office Tenant Improvement (TI) Project, Specification 2000114-02; and,
2. Authorize advertisement of the Finance and IT Office Tenant Improvement Project; and,
3. Authorize the City Manager to award the Construction Contract pursuant to Section 03.24.190 of the Municipal Code, for the Finance and IT Office Tenant Improvement project Specification No. 2000114-02 if the lowest responsive bid is within the Engineer's Estimate of \$1,464,200; and
4. Authorize the City Engineer to approve Contract Change Orders up to the available project budget; and
5. Authorize the Finance Director to appropriate up to \$249,000 in funding from Capital Projects Reserve Fund to award construction contract for the Finance and IT Office Tenant Improvement Specification number 2000114-02; and
6. Authorize the Finance Director to return unspent Capital Reserve funding to the Capital Reserve Fund balance after project completion.

5.g AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FOOTHILL-
SANTA ROSA SEWER PIPELINE REPLACEMENT PROJECT,
SPECIFICATION NO. 2000096

1. Approve the project plans and specifications for Foothill-Santa Rosa Sewer Pipeline Replacement, Specification Number 2000096; and
2. Authorize \$212,000 in additional funding from the Sewer Fund - Undesignated Capital Account; and
3. Authorize staff to advertise for bids; and
4. Authorize the City Manager to award the Construction Contract pursuant to Section 3.24.190 of the Municipal Code if the lowest responsible bid is within the Engineer's Estimate of \$562,000; and
5. Authorize the City Engineer to approve Contract Change Orders up to the available project budget and any amended budget subsequently approved by the City Manager up to \$200,000; and
6. Find the project categorically exempt from the California Environmental Quality Act.

5.h AUTHORIZE THE FIRE DEPARTMENT TO APPLY FOR FEMA ASSISTANCE TO FIREFIGHTER GRANT

1. Authorize the Fire Department's previous application for funding under the Federal Emergency Management Act (FEMA) Assistance to Firefighter Grant (AFG) Program in the amount of \$2,200,000 to purchase a replacement tiller-ladder fire truck; and
2. Authorize the City Manager, or their designee, to execute the grant documents and approve the budget changes necessary to appropriate the grant amount upon notification that the grant has been awarded.

6. PUBLIC HEARING AND BUSINESS ITEMS

6.a LEAD BY EXAMPLE 2025-29 WORK PROGRAM

Deputy City Manager Greg Hermann, Sustainability Manager Chris Read, and Sustainability and Natural Resources Analyst Lucia Pohlman provided an in-depth staff report and responded to Council questions.

Public Comments:

Gene Nelson
Rachel Whalen
Eric Veium

---End of Public Comment---

Motion By Vice Mayor Shoresman

Second By Mayor Stewart

1. Adopt Resolution 11541 (2025 Series) entitled, "A Resolution of the City Council of the City of San Luis Obispo, California, approving the Lead by Example 2025-29 Work Program"; and
2. Authorize staff to apply for grants, rebates, and incentives that fund implementation of the Lead by Example 2025-29 Work Program, authorize the City Manager to execute related agreements and documents, and direct revenues from these sources to related Lead by Example projects.

7. STUDY SESSION

7.a STUDY SESSION ON HIGUERA COMPLETE STREETS PROJECT

Public Works Director Matt Horn, Transportation manager Luke Schwartz, and Active Transportation manager Adam Fukushima provided an in-depth staff report and responded to Council questions.

Public Comments:

Gary Havas	Jeff Hiner
Melanie Mills	Gene Nelson
Hans Hershberger	Mimi Phene-McKellar
Felicia Lewis	Candance DeGeare
Garrett Otto	Diane Fortel
Keith Godfrey	Alan Martin
Sharon Whitney	David Gray
Kathy Smith	Eric Veium
Kathy Godfrey	Helene Finger
Keith Price	
Lea Brooks	<i>--End of Public Comment--</i>

Motion By Vice Mayor Shoresman
Second By Council Member Francis

To continue the meeting past 11:00 PM

Ayes (5): Council Member Boswell, Council Member Francis, Council Member Marx, Vice Mayor Shoresman, and Mayor Stewart

CARRIED (5 to 0)

ACTION: By consensus, the City Council provided the following comments:

Limits to proposed “road diet” on Higuera Street:

- Go forward with recommendation with the “road diet” as designed.
- Supportive of expanding the center turn lane.
- Continue to evaluate the Elks light timing to see that it meets the needs of the Chumash residents.

Materials used for vertical separation where protected bike lanes are proposed:

- Supportive in general with flex post for the majority of the corridor but it’s a good idea to try the curbs where they are proposed
- Make sure curbs are as visible as possible throughout the entire section.
- Like the idea that if they don’t work, they can be modified or taken out.

Preferred design alternative for the Higuera Street/Los Osos Valle Road intersection:

- Option 2 is the preferred design alternative.

Provide input to continue further planning and design efforts for a potential shared-use path on Madonna Road as a future project separate from the Higuera Complete Streets Project.

- Continue to look for possible solutions for a potential shared use path
- Continue to focus on priority one project in Active Transportation Plan.
- Need to get people across Madonna

8. LIAISON REPORTS AND COMMUNICATIONS

Continued Liaison Reports and Communications reporting to the next meeting.

9. ADJOURNMENT

The meeting was adjourned at 11:38 p.m. The City Council will hold a **Special Meeting, the Goal-Setting Workshop, on February 8, 2025 at 8:30 a.m. in the Council Chambers** at City Hall, 990 Palm Street, San Luis Obispo.

The City Council will hold a **Special Closed Session Meeting on February 11, 2025 at 5:30 p.m. in the Council Hearing Room** at City Hall, 990 Palm Street, San Luis Obispo.

The next Regular Meeting of the City Council will be held on **February 18, 2025 at 5:30 p.m. in the Council Chambers** at City Hall, 990 Palm Street, San Luis Obispo.

APPROVED BY COUNCIL: XX/XX/2025