



Council Agenda Report

Item 6e

Department: Administration
Cost Center: 1021
For Agenda of: 10/19/2021
Placement: Consent
Estimated Time: N/A

FROM: Greg Hermann, Deputy City Manager
Prepared By: Teresa Purrington, City Clerk

SUBJECT: COUNCIL LIAISON SUBCOMMITTEE ASSIGNMENTS FOR THE
REMAINDER OF 2021 AND 2022

RECOMMENDATION

Approve Council Liaison Subcommittee assignments for the remainder of calendar year 2021 and all of 2022.

DISCUSSION

Every year in November or December Council Members submit their list of requested Subcommittee assignments. Due to Mayor Harmon leaving office on September 21, 2021, staff is proposing Council make the assignments in October to ensure that there is coverage on the County and regional assignments. Mayor Stewart and Vice Mayor Christianson reviewed the past several years' appointments and Council Member's requested assignments and is recommending the Council Liaison Subcommittee assignments in Attachment A.

As in past years, automatic rotation for all technical and regional committees is not being recommended. The recommended appointments allow for continuity where appropriate as well as permitting Council Members to develop a higher level of expertise for some of the more complex committees.

Policy Context

Council Policies and Procedures and the Advisory Body Handbook prescribe the method of Council Liaison Subcommittee assignments:

The Mayor and Vice Mayor shall submit recommendations to the full Council rotating nominations for Council Member Subcommittees, thereby ensuring an opportunity for each member to serve as liaison at least once on each advisory body when possible. When terms of office do not allow each member to serve once, members with greatest seniority shall have first right of selection (CP&P 6.5.2, ABH III, C, 6).

Council Policies and Procedures defines the role, purpose, and attendance of the Council Liaison as:

Council liaisons do not serve as ex-officio members of the advisory bodies, but rather as a conduit to express the position of the Council and to gain a better understanding of the issues considered by the advisory body. (CP&P 6.1.2) The purpose of the liaison assignment is to facilitate communication between the Council and advisory body. (CP&P 6.1.3) From time to time, attend advisory body meetings for observation purposes only. Liaison members should be sensitive to the fact that they are not participating members of the advisory body but are there rather to create a linkage between the City Council and advisory body. (CP&P 6.1.6)

Public Engagement

This is an administrative item, so no outside public engagement was completed. Public comment can be provided to the City Council through written correspondence prior to the meeting and through public testimony at the meeting.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act does not apply to the recommended action in this report, because the action does not constitute a "Project" under CEQA Guidelines Sec. 15378.

FISCAL IMPACT

Budgeted: Yes/No

Budget Year: 2021-22 and 2022-23

Funding Identified: N/A

Fiscal Analysis:

Funding Sources	Total Budget Available	Current Funding Request	Remaining Balance	Annual Ongoing Cost
General Fund	\$ N/A	\$	\$	\$
State				
Federal				
Fees				
Other:				
Total	\$	\$	\$	\$

There are no new fiscal impacts associated with the Council Liaison Subcommittee assignments.

ALTERNATIVES

Council may decide to forego the recommendations of the Mayor and Vice Mayor and request changes to the Council Liaison Subcommittee assignments.

ATTACHMENTS

A – List of Council Liaison Subcommittee Assignments