



October 8, 2024

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EIN: **95-6000781**

ATTN: Joshua Erquiaga
Information Technology Manager

Email: jerquiag@slocity.org
Phone: (805) 781-7526

This is a Grant Agreement between the California Emerging Technology Fund (CETF) and City of San Luis Obispo (Grantee) for CETF to provide a Grant of \$20,000 to support participation of the Grantee in the Best Practices Check List Project Learning Community in Fiscal Year 2024-2025. This Grant Agreement shall become effective upon signing by the Grantee and shall end June 30, 2025.

Scope of Work

Grantee shall be responsible for ensuring that at least 1 representative of your jurisdiction attends the entire time and participates fully in each of the following 3 Learning Community Workshops:

- Wednesday, September 25, 2024 – 1PM-4PM
- Thursday, February 20, 2025 – 9AM-Noon
- Thursday, April 24, 2025 – 9AM-Noon

Grantee is invited to attend an optional webinar on Thursday, December 5, 2024, 9AM-Noon, to learn about other grant funding opportunities, particularly through the California Public Utilities Commission (CPUC) California Advanced Services Fund (CASF), but attendance is not required.

Grantee shall be responsible for completing an updated Best Practices Check List (to determine if any additional Best Practices were adopted as a result of the Learning Community) and submitting it along with a concise Final Report (in a format provided by CETF) by Friday, May 16, 2025.

If the Grantee's designated representative is unable to attend one of the scheduled Learning Community Workshops, then Grantee shall be responsible for assigning another representative to attend that Workshop. Failure to attend the Learning Community Workshops in a timely manner or be present and participating during all 3 hours of the Workshops shall be grounds for termination of this Grant Agreement and repayment of the Grant funds received. If an unforeseen emergency circumstance occurs, Grantee must immediately notify CETF by email and explain the emergency. CETF may allow submission of a written assignment to make up for an absence due to an unforeseen emergency.

Grantee acknowledges that the Best Practices Check List includes acceleration of Adoption and that CETF shall provide a template for Grantee to distribute information to low-income households about affordable lower-cost Internet service offers and Digital Literacy Training resources using existing communication channels (that require no significant additional cost to the jurisdiction). Grantee further acknowledges that CETF identified \$535,000 of the total Best Practices Check List Project Grants (\$1,155,000) as match in a Competitive Grant Application on behalf of the Get Connected! California Partnership submitted to the U.S. Department of Commerce National Telecommunications and Information Administration (NTIA).

Grant Payment Schedule

Grant Payment shall be made as follows: \$10,000 upon returning this signed Grant Agreement to CETF; \$5,000 upon attendance of Workshop #2; and \$5,000 upon submission of the Final Report along with the updated Check List.

General Provisions

As a Grantee, City of San Luis Obispo shall not be covered by CETF employer benefits, workers' compensation or other insurance policies. Grantee shall indemnify and hold harmless CETF, its present and future Officers, Directors, employees and agents to the fullest extent by law for any and all claims, liabilities, losses and expenses, including reasonable attorney's fees, directly, indirectly, wholly, or partially arising from or in connection with any negligent act or omission by Grantee.

Grantee may not use CETF funds to carry on propaganda or otherwise attempt to influence legislation within the meaning of the Code of Federal Regulations, Internal Revenue Service, Department of the Treasury Section 53.4945(d)(1) unless explicitly approved by CETF. Further, it is our intent and understanding that nothing herein violates any law, regulation or code of ethics.

If this Grant Agreement is acceptable to you, please sign and return to CETF. We look forward to working together to close the Digital Divide, promote Digital Inclusion, and achieve Digital Equity in California.

Sincerely,


Sunne Wright McPeak
President and CEO


Alana O'Brien
Vice President of Operations

Accepted on behalf of City of San Luis Obispo:

Signature

Date

Name

Title