



## Council Minutes

November 12, 2024, 5:30 p.m.

Council Chambers, 990 Palm Street, San Luis Obispo

Council Members Present: Council Member Emily Francis, Council Member Jan Marx, Council Member Michelle Shoresman, Vice Mayor Andy Pease, Mayor Erica A. Stewart

City Staff Present: City Manager Whitney McDonald, Christine Dietrick, City Attorney, Teresa Purrington, City Clerk

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### 1. CLOSED SESSION (4:30 PM to 5:30 PM)

#### 1.a CALL TO ORDER

Mayor Erica A. Stewart called Closed Session to order at 4:40 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo with all Council Members present.

#### 1.b PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY

Public Comments:

None

*---End of Public Comment---*

#### 1.c CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

**ACTION:** City Attorney Christine Dietrick indicated that the Council met in Closed Session regarding one matter of anticipated litigation the details of the potential case are on file in a California Voting Right Act demand filed by Kevin Shenkman on behalf of the Southwest Voter Project. The Council did provide continued direction to staff on a proposed resolution of that demand. The Council could have approved a settlement provided a settlement on that demand in Closed Session but has decided not to do so and instead has directed staff to bring that forward for consideration on an open session agenda, that staff report will be published tomorrow and we will have a public meeting with an opportunity for public comment on November 19th.

#### 1.d ADJOURNMENT

Closed Session adjourned at 5:20 p.m. The City Council held a *rescheduled* Regular Meeting on November 12, 2024 at 5:30 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo.

**2. CALL TO ORDER**

A *rescheduled* Regular Meeting of the San Luis Obispo City Council was called to order on November 12, 2024 at 5:30 p.m. in the Council Chambers, 990 Palm Street, San Luis Obispo, by Mayor Stewart.

**3. PLEDGE OF ALLEGIANCE**

Council Member Emily Francis led the Council in the Pledge of Allegiance.

**4. PRESENTATIONS**

**4.a NATIONAL HOSPICE AND PALLIATIVE CARE MONTH PROCLAMATION**

Mayor Stewart presented a proclamation declaring the month of November as "National Hospice and Palliative Care Month" to Abe Lincoln on behalf of Hospice SLO.

**4.b CITY MANAGER REPORT**

City Manager Whitney McDonald provided a report on upcoming projects.

**5. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

Public Comment:

Andrew  
Barry Price  
Cintia Salas  
Rachael Grace Leoni  
*--End of Public Comment--*

**6. CONSENT AGENDA**

**Motion By** Council Member Shoresman

**Second By** Council Member Marx

To approve Consent Calendar Items 6a to 6g.

Ayes (5): Council Member Francis, Council Member Marx, Council Member Shoresman, Vice Mayor Pease, and Mayor Stewart

CARRIED (5 to 0)

**6.a WAIVE READING IN FULL OF ALL RESOLUTIONS AND ORDINANCES**

Waive reading of all resolutions and ordinances as appropriate.

**6.b MINUTES REVIEW - OCTOBER 15, 2024 AND OCTOBER 22, 2024**

Approve the following minutes of the City Council:

- October 15, 2024 - Regular Meeting
- October 22, 2024 - Special Meeting

6.c AUTHORIZATION TO ADVERTISE JACK HOUSE ROOF, WIDOWS WALK REPAIR, AND ARBOR REPLACEMENT PROJECT, SPECIFICATION NO. 2000075-13.01

1. Approve the project plans and special provisions for the Jack House Roof, Widows Walk Repair, and Arbor Replacement Project, Specification 2000075-13.01; and
2. Authorize staff to advertise for bids; and
3. Authorize the City Manager to award the construction contract pursuant to Section 3.24.190 of the Municipal Code, including the Base Bid and Additive Alternate, if the lowest responsible bid is within the Publicly Disclosed Funding Limit of \$397,000; and
4. Authorize the City Engineer to approve Contract Change Orders up to the available project budget: and
5. Authorize a transfer of \$130,000 in funding from CIP Completed Projects, LRM Capital Outlay Fund, to the Jack House Roof, Widows Walk Repair, and Arbor Replacement project account (2000075-13.01) to support completion of the project; and
6. Authorize a transfer of \$177,160 from the Jack House Arbor Fund (2001010-03.02) to Jack House Roof, Widows Walk Repair, and Arbor Replacement Project (Account 2000075-13.01).

6.d AUTHORIZATION TO ADVERTISE 1106 WALNUT TENANT IMPROVEMENTS PROJECT, SPECIFICATION 2000577-04 AND FENCING PROJECT, SPECIFICATION NO. 2000577-02

1. Approve the project plans and specifications for the 1106 Walnut Tenant Improvement (TI) Project, Specification No. 2000577-04 and 1106 Walnut Fencing (Fence) Project, Specification No. 2000577-02; and,
2. Authorize advertisement of the 1106 Walnut Tenant Improvement (TI) Project; and,
3. Authorize advertisement of the 1106 Walnut Fencing Project; and,
4. Authorize the City Manager to award the Construction Contract pursuant to Section 3.24.190 of the Municipal Code, for the 1106 Walnut TI project Specification No. 2000577-04 if the lowest responsible bid is within the Engineering Estimate of \$1,470,000; and
5. Authorize the City Manager to award the Construction Contract pursuant to Section 3.24.190 of the Municipal Code, for the 1106 Walnut Fencing project, Specification No. 2000577-02 if the lowest responsible bid is within the Engineering Estimate of \$470,000; and
6. Authorize the City Engineer to approve Contract Change Orders up to the available budget for each project; and

7. Authorize the City Manager to amend the total project budget with undesignated capital project funding up to the purchasing authority limit of \$200,000; and,
8. Authorize the following appropriations and transfers:
  - a. Authorize an appropriation of \$396,914.41 from the Police Impact Fees Revenue account (517.9101.47201) to Project Expenditure account (517.9101.71006) in support of the project; and
  - b. Authorize the transfer up to \$232,000 from Police Station Replacement account (2000522-03) to project account (2000577-04); and
9. Adopt Resolution No. 11530 (2024 Series) entitled, "A Resolution of the City Council of the City San Luis Obispo, California, authorizing use of Police Impact Fees Revenue and Police Station Replacement account to support the 1106 Walnut TI Project, Specification No. 2000577-04 and 1106 Walnut Fencing Project, Specification No. 2000577-02."

6.e AUTHORIZE THE POLICE DEPARTMENT TO APPLY FOR FY 2024-25 BUREAU OF JUSTICE ASSISTANCE EDWARD BYRNE MEMORIAL GRANT

1. Authorize staff to submit a grant application to the Bureau of Justice Assistance for the FY 2024-25 Edward Byrne Memorial Grant, amounting to \$14,882; and
2. Authorize the City Manager or their designee to execute grant related documents and authorize the Finance Director to make the necessary budget adjustments upon the award of the grant.

6.f AUTHORIZE THE FIRE DEPARTMENT TO APPLY FOR THE SAN LUIS OBISPO OFF-HIGHWAY VEHICLE GRANT PROGRAM

1. Authorize the Fire Department to apply to the San Luis Obispo County Off-Highway Vehicle Grant Program to replace Utility Task Vehicle-2; and
2. Authorize the City Manager, or their designee, to execute the grant documents and approve the budget changes necessary to appropriate the grant amount upon notification that the grant has been awarded.

6.g AUTHORIZE THE POLICE DEPARTMENT TO ACCEPT FISCAL YEAR 2024-25 DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES GRANT AWARD

1. Authorize the Police Department to accept the Fiscal Year 2024-25 Department of Justice, Office of Community Oriented Policing Services grant award in the amount of \$250,000, subject to the approval of the additional two positions and identification of funding for the City's match requirement in the 2025-27 Financial Plan; and
2. Authorize the City Manager or their designee to execute grant related documents.

**7. PUBLIC HEARING AND BUSINESS ITEMS**

7.a PUBLIC HEARING TO CONSIDER A RESOLUTION TO ABANDON PORTIONS OF SLACK STREET AND TO CONSIDER A DETACHMENT TO ADJUST CITY LIMIT BOUNDARIES AND ACCOMMODATE A CAL POLY FACULTY HOUSING DEVELOPMENT (STAB-0038-2024, ANNX-0219-2024) (Estimated Time: 30 minutes)

Community Development Director Timmi Tway and Senior Planner Callie Taylor provided an in-depth staff report and responded to Council questions.

Public Comments:

Bill Thoma

Mike McCormick

*---End of Public Comment---*

**Motion By** Council Member Marx

**Second By** Council Member Shoresman

Adopt Resolution No. 11531 (2024 Series) entitled, "A Resolution of the City Council of the City of San Luis Obispo, California, to Abandon portions of Slack Street Rights-of-Way and to direct City Staff to submit a Detachment Application to the San Luis Obispo Local Agency Formation Commission (LAFCO) (STAB-0038-2024 and ANNX-0219-2024)" to adjust City limit boundaries near Cal Poly University.

Ayes (5): Council Member Francis, Council Member Marx, Council Member Shoresman, Vice Mayor Pease, and Mayor Stewart

CARRIED (5 to 0)

7.b DOWNTOWN PARKING PROGRAM TECHNOLOGY ROADMAP  
REPORT (Estimated Time: 60 minutes)

Public Works Director Matt Horn and Parking Program Manager Donna King provided an in-depth staff report and responded to Council questions.

Public Comments:

Felicia Lewis

*---End of Public Comment---*

**Motion By** Vice Mayor Pease

**Second By** Council Member Francis

1. Receive and file Downtown Parking Technology Roadmap; and
2. Adopt Resolution No. 11532 (2024 Series) entitled, "A Resolution of the City Council of the City of San Luis Obispo, California, to designate Flash Parking, Inc. as the standard vendor for the Gated Parking Access and Revenue Control System in City of San Luis Obispo owned and operated parking garages"; and
3. Appropriate \$1,200,000 from Parking Fund Unreserved Fund Balance for purchase of Flash equipment, installation and ongoing support services; and
4. Approve and authorize staff to advertise a Request for Proposals (RFP) for multi-space pay stations, authorize the City Manager to execute a contract with selected vendor, and appropriate \$600,000 from Parking Fund Unreserved Fund Balance for the purchase and installation of the multi-space pay stations with the vendor; and
5. Approve surplus of existing multi-space pay station once removed; and
6. Authorize the City Manager to extend mobile payment application contracts up to 5 years based on ongoing performance with PayByPhone; and
7. Authorize the City Manager to execute a one-year contract with automatic annual extensions for a maximum of five years with the selected Citation and Permit Management System vendor; and
8. Appropriate \$100,000 from Parking Fund Unreserved Fund Balance for design of garage security fencing for existing garages, ***potentially*** utilizing the materials selected for the Cultural Arts District Parking Garage.

Ayes (5): Council Member Francis, Council Member Marx, Council Member Shoresman, Vice Mayor Pease, and Mayor Stewart

CARRIED (5 to 0)

7.c RECEIVE THE MISSION PLAZA ENHANCEMENT PROJECT,  
SPECIFICATION NO. 91439-01, CONSTRUCTION BID AND PROJECT  
BUDGET UPDATE (Estimated Time: 60 minutes)

Public Works Director Matt Horn and Capital Projects Manager Sandra Golonka provided an in-depth staff report and responded to Council questions.

Public Comments:

Donna Lewis

Felicia Lewis

*---End of Public Comment---*

**Motion By** Council Member Shoresman

**Second By** Mayor Stewart

1. Receive a presentation on the “Mission Plaza Enhancements Project – Construction Bids and Budget Update,” Specification No. 91439-01; and
2. Approved Alternative 1b to award the full project as advertised to Quincon Incorporated and authorize the City Engineer to issue contract change orders for the Mission Plaza Enhancement Project if within the available budget and appropriate \$1,106,613 of CIP Capital Reserve Balance. Authorize the City Engineer to amend RRM Design Group’s contract to perform value engineering and authorize the Finance Director to transfer any remaining balance from the Mission Plaza Enhancement Project Account (2091439) to the CIP Capital Reserve Account upon project completion.

Ayes (5): Council Member Francis, Council Member Marx, Council Member Shoresman, Vice Mayor Pease, and Mayor Stewart

CARRIED (5 to 0)

**8. LIAISON REPORTS AND COMMUNICATIONS**

**Mayor Stewart**

- Attended the Cal Cities conference paid for by the City.
- Attended ASI Executive Staff meeting.
- Attended First Annual Central Coast Trades awards ceremony and job fair
- Met with the Anti-Defamation League and heard about the research they are doing.
- Attended the Mayor/Advisory Body Chairs Quarterly Meeting.

### **Vice Mayor Pease**

- Attended the Downtown Association Board meeting on November 12<sup>th</sup>.
- San Luis Obispo Council of Government (SLOCOG) - Coast Rail coordinating a Council Quarterly meeting on November 8<sup>th</sup> in Monterey. SLOCOG applied for Transit and Intercity Rail Capital program and was awarded \$68 million.
- Attended the Cal Cities conference paid for by the City.
- Was a panelist for the California Association of Student Councils Tri-County conference.

### **Council Member Francis**

- Attended the Cal Poly Campus Planning Committee on October 20<sup>th</sup>.
- Attended Cal Cities Conference paid for by the City.
- Attended a Water Treatment Plant tour on November 6<sup>th</sup>.

### **Council Member Marx**

- Air Pollution Control District (APCD) meets November 13<sup>th</sup> in the morning. Lawn and garden electrification program begins in January.
- Integrated Waste Management Authority (IWMA) meets November 13<sup>th</sup> in the afternoon.
- Attended the Central Coast Economic Forecast meeting.
- Attended Cal Cities Conference paid for by the City.

### **Council Member Shoresman**

- Attended Homeless Services Oversight Committee (HSOC) on October 16<sup>th</sup>.
- Attended the Inclusive Business Seminar.

## **9. ADJOURNMENT**

The meeting was adjourned at 9:20 p.m. The next Regular Meeting of the City Council will be held on November 19, 2024 with **Closed Session at 4:30 p.m. in the Council Hearing Room** and the **Regular Meeting at 5:30 p.m. in the Council Chambers** at City Hall, 990 Palm Street, San Luis Obispo.

APPROVED BY COUNCIL: XX/XX/2024