



October 14, 2024

To: City Council

From: Teresa Purrington, City Clerk

Subject: Council Subcommittee Liaison Appointment Process

At the August 27th Special City Council meeting, Council requested that a discussion regarding the Council Subcommittee Liaison Appointment process be added to the next special City Council meeting scheduled for October 22, 2024.

To assist with the discussion, staff is providing the sections from the Council Policies and Procedures Handbook that cover this topic:

6.1 COUNCIL LIAISON SUBCOMMITTEE MEMBERS

6.1.1 APPOINTMENTS TO COUNCIL SUBCOMMITTEES

Subcommittee liaisons to advisory bodies are selected annually by the full Council, usually in December. The Mayor and Vice Mayor shall submit recommendations to the full Council, rotating nominations for Council Member Subcommittees, thereby ensuring an opportunity for each member to serve as liaison at least once on each advisory body, when possible. When terms of office do not allow each member to serve once, members with greatest seniority shall have first right of selection.

6.2 COUNTY OR REGIONAL REPRESENTATION

Annually, the Mayor shall make appointments to a variety of County and/or regional committees and boards. One member of the Council shall serve as a voting representative and one member shall serve as an alternate. (See 6.6.2 for appointment procedures.) Voting delegates shall reflect the majority view of the Council as a whole, rather than their own personal opinions.