



**Department:** Administration  
**Cost Center:** 1021  
**For Agenda of:** 10/5/2021  
**Placement:** Business  
**Estimated Time:** 10 Minutes

**FROM:** Greg Hermann, Deputy City Manager  
**Prepared By:** Teresa Purrington, City Clerk

**SUBJECT:** PLACEHOLDER: VICE MAYOR APPOINTMENT FOR REMAINDER OF 2021 AND 2022

## RECOMMENDATION

In the event that Vice Mayor Stewart is appointed Mayor, approve the appointment of Council Member Carlyn Christianson as Vice Mayor to serve for the remainder of 2021 and through 2022.

## DISCUSSION

Section 408 of the City's Charter requires that the Council elect one of its members to serve in the position of Vice Mayor.

Section 3.2 of the Council Policies and Procedures provides that the appointment of the Vice Mayor shall be for a one-year term, that the appointment shall be made on a rotational basis, and that the appointment shall go to the next senior member. This practice ensures that each Council Member will have an opportunity to serve as Vice Mayor during their term.

Following current Council policy of rotating the Vice Mayor position, and consistent with Council practice over the past ten years, Council Member Christianson is the next in line for the opportunity to serve as Vice Mayor. The appointment of Vice Mayor for the prior ten years has been as follows:

1. Council Member Carpenter 2012
2. Council Member Smith 2013
3. Council Member Christianson 2014
4. Council Member Ashbaugh 2015
5. Council Member Carpenter 2016
6. Council Member Rivoire 2017
7. Council Member Christianson 2018
8. Council Member Pease 2019
9. Council Member Gomez 2020
10. Council Member Stewart 2021

Looking to the future, the rotation indicates that Council Member Jan Marx will serve in

2023.

**Previous Council or Advisory Body Action**

On December 1, 2020, Council Member Erica A. Stewart was appointed Vice Mayor.

**Public Engagement**

There was no public engagement for this action as it is an administrative action. However, the public has the opportunity to provide comment in writing prior to the meeting or as public comment during the meeting.

**ENVIRONMENTAL REVIEW**

The California Environmental Quality Act does not apply to the recommended action in this report, because the action does not constitute a “Project” under CEQA Guidelines Sec. 15378.

**FISCAL IMPACT**

Budgeted: No

Budget Year:

Funding Identified:

**Fiscal Analysis:**

<b>Funding Sources</b>	<b>Total Budget Available</b>	<b>Current Funding Request</b>	<b>Remaining Balance</b>	<b>Annual Ongoing Cost</b>
General Fund	\$ N/A	\$	\$	\$
State				
Federal				
Fees				
Other:				
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

There are no fiscal impacts associated with this recommendation, as this appointment is administrative in nature and has no budgetary impact.

**ALTERNATIVES**

Council could choose to not appoint Council Member Christianson as Vice Mayor; however, this is not recommended as this would not follow the Council’s approved Policies and Procedures.