



## Council Minutes

September 17, 2024, 5:30 p.m.  
Council Chambers, 990 Palm Street, San Luis Obispo

Council Members Present: Council Member Emily Francis, Council Member Jan Marx, Council Member Michelle Shoresman, Vice Mayor Andy Pease, Mayor Erica A. Stewart

City Staff Present: Interim City Manager Whitney McDonald, Christine Dietrick, City Attorney, Teresa Purrington, City Clerk

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### 1. CLOSED SESSION (4:30 - 5:30 PM)

#### 1.a CALL TO ORDER

Mayor Erica A. Stewart called the Closed Session Meeting of the San Luis Obispo City Council to order at 4:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo with all Council Members present.

#### 1.b PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY

None

#### 1.c CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

**Action:** City Attorney Christine Dietrick indicated that Council took no reportable action on this item.

#### 1.d ADJOURNMENT

Closed Session adjourned at 5:40 p.m. to the Regular City Council meeting.

### 2. CALL TO ORDER

A Regular Meeting of the San Luis Obispo City Council was called to order on September 17, 2024 at 5:40 p.m. in the Council Chambers, 990 Palm Street, San Luis Obispo, by Mayor Stewart.

### 3. PLEDGE OF ALLEGIANCE

Council Member Jan Marx led the Council in the Pledge of Allegiance.

**4. PRESENTATIONS**

4.a RECOVERY MONTH PROCLAMATION

Mayor Erica A. Stewart presented a proclamation declaring the month of September as "Recovery Month" to Amanda Torrente on behalf of Sun Street Centers.

4.b DRIVE ELECTRIC WEEK PROCLAMATION

Mayor Erica A. Stewart presented a proclamation declaring September 27 - October 6, 2024 as "Drive Electric Week" to Laura Albers on behalf of SLO Climate Coalition.

4.c INTRODUCTION OF FIRE MARSHAL KIM RAPP

Fire Chief Todd Tuggle introduced the new Fire Marshal, Kim Rapp.

4.d CITY MANAGER REPORT

City Manager Whitney McDonald provided a report on upcoming projects.

**5. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

Public Comment:

Scott Collins - Housing Authority of San Luis Obispo  
Jim Aaron

*--End of Public Comment--*

**6. CONSENT AGENDA**

Public Comments:

None

*---End of Public Comment---*

**Motion By** Council Member Marx

**Second By** Council Member Shoresman

To approve Consent Calendar Items 6a to 6e.

Ayes (5): Council Member Francis, Council Member Marx, Council Member Shoresman, Vice Mayor Pease, and Mayor Stewart

CARRIED (5 to 0)

6.a WAIVE READING IN FULL OF ALL RESOLUTIONS AND ORDINANCES

Waive reading of all resolutions and ordinances as appropriate.

6.b MINUTES REVIEW - AUGUST 27, 2024 AND SEPTEMBER 3, 2024  
COUNCIL MINUTES

Approve the following minutes of the City Council:

- August 27, 2024 - Special Meeting
- September 3, 2024 - Regular Meeting

6.c AUTHORIZATION TO ADVERTISE CALIFORNIA BOULEVARD AND  
TAFT STREET WATER MAIN REPLACEMENT, SPECIFICATION NO.  
2000545

1. Approve the project plans and specifications for California Boulevard and Taft Street Water Main Replacement, Specification Number 2000545; and
2. Authorize staff to advertise for bids; and
3. Authorize the City Manager to award the Construction Contract pursuant to Section 3.24.190 of the Municipal Code if the lowest responsible bid is within the Engineer's Estimate of \$1,200,000; and
4. Authorize the City Engineer to approve Contract Change Orders up to the available project budget and any amended budget subsequently approved by the City Manager up to \$200,000.

6.d AMEND THE COUNCIL POLICIES AND PROCEDURES MANUAL TO  
INCLUDE A SECTION REGARDING INTERNS/VOLUNTEERS

Adopt Resolution No. 11520 (2024 Series) entitled, "A Resolution of the City Council of the City of San Luis Obispo, California, amending its Council Policies and Procedures Manual," regarding the use of Council Member Interns/Volunteers *with the addition to 2.5.6 Council Volunteers, as written in the staff agenda correspondence, requiring Volunteer Waivers.*

6.e SECOND READING OF ORDINANCE NO. 1738 (2024 SERIES)  
AMENDING MUNICIPAL CODE TITLE 6 - ANIMALS

Adopt Ordinance No. 1738 (2024 Series) entitled, "An Ordinance of the City Council of the City of San Luis Obispo, California, amending Title 6 (Animals) of the Municipal Code to adopt and incorporate by reference San Luis Obispo County Code Title 9 (Animals) and to retain certain city requirements regarding animals."

## 7. PUBLIC HEARING AND BUSINESS ITEMS

### 7.a FIRE DEPARTMENT STRATEGIC PLAN 2024-2029

Fire Chief Todd Tuggle provided an in-depth staff report and responded to Council questions.

Public Comments:

None

*---End of Public Comment---*

**ACTION:** By consensus, the Council provided comments and directed staff to receive and file the Fire Department's 2024-2029 Strategic Plan.

### 7.b ADOPT A RESOLUTION AND INTRODUCE AN ORDINANCE TO AMEND SECTION 4.56.050 (PAYMENT OF FEES) OF THE MUNICIPAL CODE TO ESTABLISH A DEVELOPMENT IMPACT FEE DEFERRAL PROGRAM FOR ELIGIBLE AFFORDABLE HOUSING PROJECTS

Principal Planner Teresa McClish and Housing Coordinator David Amini provided an in-depth staff report and responded to Council questions.

Public Comments:

Scott Collins - Housing Authority of San Luis Obispo

*---End of Public Comment---*

**Motion By** Council Member Shoresman

**Second By** Council Member Francis

1. Adopt Resolution No. 11521 (2024 Series) entitled, "A Resolution of the City Council of the City of San Luis Obispo, California, superseding Resolution No. 9903 (2007 Series) providing for the deferral of city-wide development impact fees for eligible affordable housing projects"; and
2. Introduce Ordinance No. 1742 (2024 Series) entitled, "An Ordinance of the City Council of the City of San Luis Obispo, California, establishing a development impact fee deferral program for eligible affordable housing projects"; and
3. Authorize the Community Development Director to approve applications for impact fee deferrals and execute agreements therefor, in forms approved by the City Attorney's Office. The Director may refer approvals to City Council on an as-needed basis or concurrently with Affordable Housing Fund (AHF) awards.

Ayes (5): Council Member Francis, Council Member Marx, Council Member Shoresman, Vice Mayor Pease, and Mayor Stewart

CARRIED (5 to 0)

## **8. LIAISON REPORTS**

Mayor Stewart indicated that the City/University meeting is scheduled for Thursday. She attended the Casa Annual Gala. She also met with the Regional Representative of the Anti-Defamation League regarding how we can support our community.

Vice Mayor Pease wanted to highlight the Downtown SLO Board and Friends of Downtown SLO are holding a Fall Fest.

Council Member Marx indicated there is an APCP meeting on September 18<sup>th</sup>. There is approval of a grant for landscaping equipment trade out for an electric one on their agenda. She attended an IWMA Board meeting where they approved the purchase of a new building for their Administrative Offices. The next Airport Land Use meeting is cancelled. She will be attending the Central Coast Community Energy Annual meeting on September 18<sup>th</sup> and 19<sup>th</sup> in Aptos.

Council Member Shoresman attended a Zone 9 meeting where the Mid-Higuera bypass was discussed. She attended the Climate Coalition event at Meadow Park. Their next regular meeting is Thursday. She also indicated that there is a Homeless Services Oversight Committee meeting tomorrow (Wednesday September 18<sup>th</sup> at 1:00 p.m.)

## **9. COUNCIL COMMUNICATIONS**

Council provided updates, made announcements, and shared information on City activities.

## **10. ADJOURNMENT**

The meeting was adjourned at 8:16 p.m. The next Regular City Council Meeting is scheduled for October 1, 2024 at 5:30 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo.

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APPROVED BY COUNCIL: XX/XX/2024