

RESOLUTION NO. _____ (2024 SERIES)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN LUIS OBISPO, CALIFORNIA, AMENDING THE CITY'S COMPREHENSIVE FEE SCHEDULE WITH UPDATED USER AND REGULATORY FEES BASED ON THE FEE STUDY PREPARED BY MGT CONSULTING GROUP AND AS REPRESENTED IN THE CITY COUNCIL AGENDA REPORT AND ATTACHMENTS

WHEREAS, it is the City's policy (City's User Fee Cost Recovery Goals - Financial Plan Section 2) to review and update service charges approximately every five years to adjust to changes in the cost- of-living and changes in methods/ levels of service delivery; and

WHEREAS, on June 23, 2015, the City Council adopted Resolution No. 10640 (2015 Series) authorizing the City Manager to update the City's Comprehensive Fee Schedule to reflect increases based on the annual change in the Consumer Price Index; and

WHEREAS, on April 18, 2017, the City Council last amended the master fee schedule with updated cost of services fees; and

WHEREAS, on February 20, 2024, the City Council held a study session to receive an overview of the Fee Study process, receive structural schedule recommendations, and provide guidance to staff regarding recommended fees and any changes to current policies or practices; and

WHEREAS, a User and Regulatory Fee Study was prepared by MGT Consulting Group dated May 17, 2024; and

WHEREAS, public outreach was conducted throughout the months of February through June pursuant to the City's Public Engagement and Noticing Manual, which included several engagement meetings and an Open City Hall web page; and

WHEREAS, on July 2, 2024, the City Council held a public hearing to review the Fee Study and consider adoption of revised Citywide User and Regulatory Fees.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of San Luis Obispo as follows:

SECTION 1. Findings. The City Council makes the following findings:

1. That the above recitals are true and correct.
2. That the updated user and regulatory fees set forth in Exhibit 1 do not exceed the estimated actual, reasonable cost of providing the service or performing the activity for which the fee is imposed.

R _____

SECTION 2. Action. The City Council takes the following actions:

1. The City’s Comprehensive Fee Schedule is hereby amended to include updated user and regulatory fees as provided in Exhibit 1 attached hereto. All prior resolutions inconsistent herewith are hereby superseded. The updated fees shall take effect on October 1, 2024.
2. A 3.05% Information Technology Surcharge is hereby authorized and imposed on all User and Regulatory Fees as provided in Exhibit 1 attached hereto. A 3.05% Information Technology Surcharge is also hereby imposed on all Building and Safety Divisions User and Regulatory Fees as set forth in Resolution No. 10313 (2011 Series) and later amended for Consumer Price Index by Resolution No. 10640 (2015 Series).
3. Unless suspended by the City Manager, the Comprehensive Fee Schedule is to be automatically updated to reflect annual changes in the Consumer Price Index for All Urban Consumers, Los Angeles-Long Beach-Anaheim from April to April.

Upon motion of Council Member _____, seconded by Council Member _____, and on the following roll call vote:

AYES:
NOES:
ABSENT:

The foregoing resolution was adopted this _____ day of _____ 2024.

Mayor Erica A. Stewart

ATTEST:

Teresa Purrington, City Clerk

APPROVED AS TO FORM:

J. Christine Dietrick, City Attorney

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Luis Obispo, California, on _____.

Teresa Purrington, City Clerk

R _____