

**RESOLUTION NO. \_\_\_\_\_ (2021 SERIES)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN LUIS OBISPO, CALIFORNIA, AMENDING THE BYLAWS OF CERTAIN ADVISORY BODIES AND ADOPTING A REVISED ADVISORY BODY HANDBOOK**

**WHEREAS**, in accordance with the Charter of the City of San Luis Obispo, the San Luis Obispo Municipal Code, and its own Resolutions, the City Council of the City of San Luis Obispo appoints individuals to serve on its advisory bodies; and

**WHEREAS**, those advisory bodies have adopted bylaws to aid them in conducting their meetings fairly, smoothly, efficiently and in accordance with law; and

**WHEREAS**, certain advisory bodies have reviewed their bylaws and some of those bodies have recommended revisions of their bylaws; and

**WHEREAS**, City staff have also reviewed said bylaws and the Advisory Body Handbook and Advisory Committee recommendations and have made suggestions for revisions; and

**WHEREAS**, the Council periodically revises its Advisory Body Handbook to ensure clarity, consistency with state law, and conformity with the City Charter and Ordinances; and

**WHEREAS**, the Advisory Body Handbook was last adopted by the City Council in February 2018 by Resolution No. 10862 (2018 Series).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of San Luis Obispo as follows:

**SECTION 1.** The amended Advisory Body Bylaws and Advisory Body Handbook as set forth in Exhibit "A" are hereby approved and adopted. The City Clerk is hereby authorized to update the Advisory Body Handbook, consistent with the City Council Policies and Procedures, Resolutions, and Ordinances as necessary.

**SECTION 2.** The City Clerk is hereby directed to make an electronic copy of the Advisory Body Handbook available on the City Website for use by City staff, Advisory Body members, and the general citizenry.

Upon motion of Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, and on the following roll call vote:

AYES:

NOES:

ABSENT:

The foregoing resolution was adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor Heidi Harmon

ATTEST:

\_\_\_\_\_  
Teresa Purrington  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
J. Christine Dietrick  
City Attorney

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City of San Luis Obispo, California, on \_\_\_\_\_.

\_\_\_\_\_  
Teresa Purrington  
City Clerk

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**Exhibit A - Advisory Body Handbook**

**WILL BE ATTACHED FOLLOWING APPROVAL BY CITY COUNCIL**

**To review the Legislative Draft of the Advisory Body Handbook and Bylaws,  
please see Attachment B of the 9/21/2021 City Council Agenda Report.**