## Council Agenda Correspondence

DATE: May 21, 2024
TO: Mayor and Council
FROM: Emily Jackson, Finance Director
VIA: Whitney McDonald, Interim City Manager
SUBJECT: ITEM 6C - 2024-25 CENTRAL SERVICES COST ALLOCATION PLAN
Staff received a question regarding Attachment C - Labor Rates FY 2024-25 and in the course of understanding the question realized that there was missing information on many schedules due to formatting issues. In addition, staff discovered several links in the underlying spreadsheets were incorrect. An updated document for Attachment C has been provided to replace the previous, incorrect version. Additionally, staff received the following question, with staff's response in italics:

1. Why does the Parking Enterprise not pay for safety through the Cost of Services? Aren't there public safety costs for patrol and monitoring of parking garages?

Originally, the Cost of Services was used to calculate reimbursement from the Water and Sewer Funds to the General Fund for costs related to public safety and right of way maintenance as a replacement for the franchise fee. This scope has expanded over time to include reimbursement from the Parking Fund when right-of-way projects include maintenance of on-street parking spaces. However, public safety is not included in this Parking Fund reimbursement as the parking garages are monitored by contracted private security during times of heavy usage.

In addition, the construction of Hotel Cerro resulted in the permanent loss of paid public parking. To address the revenue loss in the Parking Fund, Parking is to receive a total $\$ 1.86$ million in lease payments from the Hotel Cerro ground lease, resulting in approximately $\$ 250,000$ of revenue to the Parking Fund annually. Once the Parking Fund has received the full $\$ 1.86$ million, the lease revenue will go directly to the General Fund for the remainder of the lease term. Currently, the Parking Fund transfers the full amount of the annual lease payments to the General Fund to partially offset the cost of Sergeant and Field Service Technician in the Police Department that are assigned to the downtown area. The Parking Fund pays for public safety services via this transfer, rather than the Cost of Services study.

## ATTACHMENTS

A - Updated Attachment C - Labor Rates FY 2024-25


## city of san luis obispo

ADOPTED LABOR RATES
FOR FISCAL YEAR 2024-25

## CITY ADMINISTRATION LABOR RATES

FY 2024-25

| FY 2024-25 |  |  |  |  |  |  |  |  |  | Indirect Cost Rate |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position | Bargaining Group | Regular Annual Salary* |  | Paid Benefit Rate | TotalCompensation |  | Productive Hours | Hourly Rate |  | Citywide | Program** | Hourly Billing Rate |  |
| 1001 - City Administration |  |  |  |  |  |  |  |  |  |  |  |  |  |
| City Manager | MME - Management Employee | \$ | 299,000 | 53.66\% | \$ | 459,439 | 1,703 | \$ | 269.86 | 25.14\% | 0.00\% | \$ | 337.72 |
| Deputy City Manager | MME - Management Employee | \$ | 215,878 | 53.66\% | \$ | 331,715 | 1,703 | \$ | 194.84 | 25.14\% | 0.00\% | \$ | 243.83 |
| Policy and Project Manager | MME - Management Employee | \$ | 132,496 | 53.66\% | \$ | 203,592 | 1,703 | \$ | 119.58 | 25.14\% | 0.00\% | \$ | 149.65 |
| Public Communications Manager | MME - Management Employee | \$ | 120,198 | 53.66\% | \$ | 184,695 | 1,703 | \$ | 108.48 | 25.14\% | 0.00\% | \$ | 135.76 |
| Administration Executive Assistant | CONF - Confidential | \$ | 76,102 | 53.66\% | \$ | 116,937 | 1,703 | \$ | 68.69 | 25.14\% | 0.00\% | \$ | 85.96 |
| Administrative Assistant III Confidential | CONF - Confidential | \$ | 68,588 | 53.66\% | \$ | 105,391 | 1,703 | \$ | 61.90 | 25.14\% | 0.00\% | \$ | 77.47 |
| Communications Coordinator | CEA - City Employees' Association | \$ | 70,512 | 53.66\% | \$ | 108,348 | 1,703 | \$ | 63.64 | 25.14\% | 0.00\% | \$ | 79.64 |
| 1004 - Economic Development |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Economic Development Analyst | MME - Management Employee | \$ | 100,880 | 53.66\% | \$ | 155,011 | 1,703 | \$ | 91.05 | 22.09\% | 0.00\% | \$ | 111.16 |
| Economic Development and Tourism Manager | MME - Management Employee | \$ | 149,058 | 53.66\% | \$ | 229,040 | 1,703 | \$ | 134.53 | 22.09\% | 0.00\% | \$ | 164.25 |
| 1005 - Natural Resources Protection |  |  |  |  |  |  |  |  |  |  |  |  |  |
| City Biologist | MME - Management Employee | \$ | 120,198 | 53.66\% | \$ | 184,695 | 1,703 | \$ | 108.48 | 22.41\% | 0.00\% | \$ | 132.80 |
| Sustainability and Natural Resources Analyst | MME - Management Employee | \$ | 100,880 | 53.66\% | \$ | 155,011 | 1,703 | \$ | 91.05 | 22.41\% | 0.00\% | \$ | 111.46 |
| Sustainability and Natural Resources Official | MME - Management Employee | \$ | 149,058 | 53.66\% | \$ | 229,040 | 1,703 | \$ | 134.53 | 22.41\% | 0.00\% | \$ | 164.69 |
| Sustainability Manager | MME - Management Employee | \$ | 120,198 | 53.66\% | \$ | 184,695 | 1,703 | \$ | 108.48 | 22.41\% | 0.00\% | \$ | 132.80 |
| 1006 - Tourism and Bid Promotion |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Tourism and Community Promotions Manager | MME - Management Employee | \$ | 120,198 | 53.66\% | \$ | 184,695 | 1,703 | \$ | 108.48 | 25.14\% | 0.00\% | \$ | 135.76 |
| 1010 - Office of Diversity Equity Inclusion |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Diversity Equity and Inclusion Manager | MME - Management Employee | \$ | 149,058 | 53.66\% | \$ | 229,040 | 1,703 | \$ | 134.53 | 25.14\% | 0.00\% | \$ | 168.36 |
| Management Fellow | CONF - Confidential | \$ | 72,254 | 53.66\% | \$ | 111,024 | 1,703 | \$ | 65.21 | 25.14\% | 0.00\% | \$ | 81.61 |
| 1021 - City Clerk |  |  |  |  |  |  |  |  |  |  |  |  |  |
| City Clerk | MME - Management Employee | \$ | 139,256 | 53.66\% | \$ | 213,979 | 1,703 | \$ | 125.69 | 25.14\% | 0.00\% | \$ | 157.29 |
| Administrative Assistant II | CEA - City Employees' Association | \$ | 60,372 | 53.66\% | \$ | 92,767 | 1,703 | \$ | 54.49 | 25.14\% | 0.00\% | \$ | 68.19 |
| Deputy City Clerk II | CEA - City Employees' Association | \$ | 70,512 | 53.66\% | \$ | 108,348 | 1,703 | \$ | 63.64 | 25.14\% | 0.00\% | \$ | 79.64 |
| 1101 - Network Services |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Business Analyst | MME - Management Employee | \$ | 100,880 | 53.66\% | \$ | 155,011 | 1,703 | \$ | 91.05 | 25.14\% | 0.00\% | \$ | 113.94 |
| Information Technology Manager | MME - Management Employee | \$ | 170,820 | 53.66\% | \$ | 262,480 | 1,703 | \$ | 154.17 | 25.14\% | 0.00\% | \$ | 192.94 |
| Network Services Supervisor | MME - Management Employee | \$ | 136,500 | 53.66\% | \$ | 209,744 | 1,703 | \$ | 123.20 | 25.14\% | 0.00\% | \$ | 154.18 |
| Technology Project Manager | MME - Management Employee | \$ | 130,026 | 53.66\% | \$ | 199,796 | 1,703 | \$ | 117.35 | 25.14\% | 0.00\% | \$ | 146.86 |
| Administrative Assistant II | CEA - City Employees' Association | \$ | 60,372 | 53.66\% | \$ | 92,767 | 1,703 | \$ | 54.49 | 25.14\% | 0.00\% | \$ | 68.19 |
| Information Technology Assistant | CEA - City Employees' Association | \$ | 74,282 | 53.66\% | \$ | 114,141 | 1,703 | \$ | 67.04 | 25.14\% | 0.00\% | \$ | 83.90 |
| Information Technology Security Engineer | CEA - City Employees' Association | \$ | 118,534 | 53.66\% | \$ | 182,138 | 1,703 | \$ | 106.98 | 25.14\% | 0.00\% | \$ | 133.88 |
| Information Technology Systems Engineer | CEA - City Employees' Association | \$ | 112,528 | 53.66\% | \$ | 172,909 | 1,703 | \$ | 101.56 | 25.14\% | 0.00\% | \$ | 127.10 |
| Control Systems Administrator | CEA - City Employees' Association | \$ | 112,528 | 53.66\% | \$ | 172,909 | 1,703 | \$ | 101.56 | 25.14\% | 0.00\% | \$ | 127.10 |

## CITY ADMINISTRATION LABOR RATES

| FY 2024-25 |  |  |  |  |  |  |  |  |  | Indirect Cost Rate |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position | Bargaining Group | Regular Annual Salary* |  | Paid Benefit Rate | Total Compensation |  | Productive Hours | Hourly Rate |  | Citywide | Program** | Hourly Billing Rate |  |
| 1103 - Information Services |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Information Services Supervisor | MME - Management Employee | \$ | 130,026 | 53.66\% | \$ | 199,796 | 1,703 | \$ | 117.35 | 25.14\% | 0.00\% | \$ | 146.86 |
| System Application Specialist Confidential | CONF - Confidential | \$ | 123,266 | 53.66\% | \$ | 189,409 | 1,703 | \$ | 111.25 | 25.14\% | 0.00\% | \$ | 139.23 |
| Enterprise System Database Administrator | CEA - City Employees' Association | \$ | 112,528 | 53.66\% | \$ | 172,909 | 1,703 | \$ | 101.56 | 25.14\% | 0.00\% | \$ | 127.10 |
| System Application Specialist I | CEA - City Employees' Association | \$ | 101,400 | 53.66\% | \$ | 155,810 | 1,703 | \$ | 91.52 | 25.14\% | 0.00\% | \$ | 114.53 |
| System Application Specialist II | CEA - City Employees' Association | \$ | 112,528 | 53.66\% | \$ | 172,909 | 1,703 | \$ | 101.56 | 25.14\% | 0.00\% | \$ | 127.10 |


| Leave Benefits |  |
| :--- | ---: |
| Total Days (2,080 hours) | 260 |
| Less Vacation Days | $(14)$ |
| Less Holidays | $(13)$ |
| Less Sick Days (@ 50\% of accrual) | (6) |
| Productive Days | 227 |
| Productive Hours | 1,816 |
| Less Breaks (30 minutes daily) | (114) |
| Total Productive Hours (8 hours/day) | $\mathbf{1 , 7 0 3}$ |


| Citywide Inditrect Cost Rate |  |  |
| :--- | ---: | ---: |
| Citywide Direct Costs | $\$$ | $91,648,870$ |
| Citywide Indirect Costs <br> Citywide Indirect Rate | $\$$ | $23,044,810$ |


| Economic Health | Amount | Percent |
| :--- | ---: | ---: |
| Citywide Indirect Cc \$ | 228,153 |  |
| Program Direct Cos \$ | $1,032,915$ | $\mathbf{2 2 . 0 9 \%}$ |
| Natural Resource Protection <br> Citywide Indirect Cc \$ <br> Program Direct Cos \$ |  | 220,330 |


| Paid Benefit Rate | $38.85 \%$ |
| :--- | ---: |
| Retirement | $1.45 \%$ |
| Medicare | $0.08 \%$ |
| Unemployment | $13.27 \%$ |
| Group Insurance | $\mathbf{5 3 . 6 6 \%}$ |
| Total Paid Benefits Rate |  |

*Represents top of salary range
**Indirect costs are allocated as part of Citywide rate

## CITY ATTORNEY LABOR RATES



| Leave Benefits |  |
| :--- | ---: |
| Total Days (2,080 hours) | 260 |
| Less Vacation Days | (14) |
| Less Holidays | $(13)$ |
| Less Sick Days (@ $50 \%$ of accrual) | 227 |
| Productive Days | 1,816 |
| Productive Hours | $(114)$ |
| Less Breaks (30 minutes daily) | $\mathbf{1 , 7 0 3}$ |
| Total Productive Hours (8 hours/day) |  |


| Citywide Inditrect Cost Rate |  |  |
| :--- | ---: | ---: |
| Citywide Direct Costs | $\$$ | $91,648,870$ |
|  |  |  |
| Citywide Indirect Costs | $\$$ | $23,044,810$ |
| Citywide Indirect Rate |  | $\mathbf{2 5 . 1 4 \%}$ |

## COMMUNITY DEVELOPMENT LABOR RATES

FY 2024-25

| FY 2024-25 |  |  |  |  |  |  |  |  |  | Indirect Cost Rate |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position <br> 4001 - Community Development Administration | Bargaining Group | Regular Annual Salary* |  | Paid Benefit Rate | TotalCompensation |  | Productive Hours | Hourly Rate |  | Citywide | Program** | Hourly Billing Rate |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Director of Community Development | MME - Management Employee | \$ | 215,878 | 53.66\% | \$ | 331,715 | 1,703 | \$ | 194.84 | 65.92\% | 0.00\% | \$ | 323.29 |
| Senior Business Analyst | MME - Management Employee | \$ | 111,280 | 53.66\% | \$ | 170,991 | 1,703 | \$ | 100.44 | 65.92\% | 0.00\% | \$ | 166.65 |
| Administrative Assistant II | CEA - City Employees' Association | \$ | 60,372 | 53.66\% | \$ | 92,767 | 1,703 | \$ | 54.49 | 65.92\% | 0.00\% | \$ | 90.41 |
| Administrative Assistant III | CEA - City Employees' Association | \$ | 65,208 | 53.66\% | \$ | 100,198 | 1,703 | \$ | 58.85 | 65.92\% | 0.00\% | \$ | 97.65 |
| Supervising Administrative Assistant | CEA - City Employees' Association |  | 70,512 | 53.66\% | \$ | 108,348 | 1,703 | \$ | 63.64 | 65.92\% | 0.00\% | \$ | 105.59 |
| 4003 - Development Planning |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Deputy Director of Community Development City Planner | MME - Management Employee | \$ | 169,234 | 53.66\% | \$ | 260,043 | 1,703 | \$ | 152.74 | 36.96\% | 13.82\% | \$ | 238.09 |
| Senior Planner | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 36.96\% | 13.82\% | \$ | 177.56 |
| Assistant Planner | CEA - City Employees' Association | \$ | 89,076 | 53.66\% | \$ | 136,873 | 1,703 | \$ | 80.40 | 36.96\% | 13.82\% | \$ | 125.32 |
| Associate Planner | CEA - City Employees' Association | \$ | 101,400 | 53.66\% | \$ | 155,810 | 1,703 | \$ | 91.52 | 36.96\% | 13.82\% | \$ | 142.66 |
| Cannabis Business Coordinator | CEA - City Employees' Association | \$ | 101,400 | 53.66\% | \$ | 155,810 | 1,703 | \$ | 91.52 | 36.96\% | 13.82\% | \$ | 142.66 |
| Urban Forest Program Coordinator City Arborist | CEA - City Employees' Association |  | 101,400 | 53.66\% | \$ | 155,810 | 1,703 | \$ | 91.52 | 36.96\% | 13.82\% | \$ | 142.66 |
| 4004 - CDD Engineering |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Senior Civil Engineer | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 36.79\% | 12.89\% | \$ | 175.89 |
| Supervising Civil Engineer | MME - Management Employee | \$ | 139,256 | 53.66\% | \$ | 213,979 | 1,703 | \$ | 125.69 | 36.79\% | 12.89\% | \$ | 194.08 |
| Engineer I | CEA - City Employees' Association | \$ | 93,834 | 53.66\% | \$ | 144,184 | 1,703 | \$ | 84.69 | 36.79\% | 12.89\% | \$ | 130.77 |
| Engineering Technician III | CEA - City Employees' Association | \$ | 72,358 | 53.66\% | \$ | 111,184 | 1,703 | \$ | 65.31 | 36.79\% | 12.89\% | \$ | 100.84 |
| Permit Technician I | CEA - City Employees' Association |  | 60,372 | 53.66\% | \$ | 92,767 | 1,703 | \$ | 54.49 | 36.79\% | 12.89\% | \$ | 84.14 |
| 4006 - Building and Safety |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Building Permit Services Supervisor | MME - Management Employee | \$ | 114,556 | 53.66\% | \$ | 176,025 | 1,703 | \$ | 103.39 | 17.72\% | 12.89\% | \$ | 137.40 |
| Code Enforcement Supervisor | MME - Management Employee | \$ | 114,556 | 53.66\% | \$ | 176,025 | 1,703 | \$ | 103.39 | 17.72\% | 12.89\% | \$ | 137.40 |
| Deputy Director of Community Development Chief Building Official | MME - Management Employee | \$ | 169,234 | 53.66\% | \$ | 260,043 | 1,703 | \$ | 152.74 | 17.72\% | 12.89\% | \$ | 202.98 |
| Supervising Building Inspector | MME - Management Employee | \$ | 114,556 | 53.66\% | \$ | 176,025 | 1,703 | \$ | 103.39 | 17.72\% | 12.89\% | \$ | 137.40 |
| Building Inspector I | CEA - City Employees' Association | \$ | 84,604 | 53.66\% | \$ | 130,001 | 1,703 | \$ | 76.36 | 17.72\% | 12.89\% | \$ | 101.48 |
| Building Inspector II | CEA - City Employees' Association | \$ | 91,442 | 53.66\% | \$ | 140,509 | 1,703 | \$ | 82.53 | 17.72\% | 12.89\% | \$ | 109.68 |
| Code Enforcement Officer II | CEA - City Employees' Association | \$ | 93,834 | 53.66\% | \$ | 144,184 | 1,703 | \$ | 84.69 | 17.72\% | 12.89\% | \$ | 112.55 |
| Code Enforcement Technician I | CEA - City Employees' Association | \$ | 65,208 | 53.66\% | \$ | 100,198 | 1,703 | \$ | 58.85 | 17.72\% | 12.89\% | \$ | 78.21 |
| Code Enforcement Technician II | CEA - City Employees' Association | \$ | 68,718 | 53.66\% | \$ | 105,591 | 1,703 | \$ | 62.02 | 17.72\% | 12.89\% | \$ | 82.42 |
| Permit Technician I | CEA - City Employees' Association | \$ | 60,372 | 53.66\% | \$ | 92,767 | 1,703 | \$ | 54.49 | 17.72\% | 12.89\% | \$ | 72.41 |
| Permit Technician II | CEA - City Employees' Association | \$ | 65,208 | 53.66\% | \$ | 100,198 | 1,703 | \$ | 58.85 | 17.72\% | 12.89\% | \$ | 78.21 |
| Plans Examiner | CEA - City Employees' Association | \$ | 96,304 | 53.66\% | \$ | 147,979 | 1,703 | \$ | 86.92 | 17.72\% | 12.89\% | \$ | 115.51 |
| Stormwater Code Enforcement Officer | CEA - City Employees' Association | \$ | 93,834 | 53.66\% | S | 144,184 | 1,703 | 5 | 84.69 | 17.72\% | 12.89\% | \$ | 112.55 |

## COMMUNITY DEVELOPMENT LABOR RATES

| FY 2024-25 |  |  |  |  |  |  |  |  |  | Indirect Cost Rate |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position | Bargaining Group | Regular Annual Salary* |  | Paid Benefit Rate | Total Compensation |  | Productive Hours | Hourly Rate |  | Citywide | Program** | Hourly Billing Rate |  |
| 4008 - Housing Policy and Homelessness Programs |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Homelessness Response Manager | MME - Management Employee | \$ | 120,198 | 53.66\% | \$ | 184,695 | 1,703 | \$ | 108.48 | 12.80\% | 12.89\% | \$ | 138.14 |
| Housing Policy and Programs Manager | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 12.80\% | 12.89\% | \$ | 145.04 |
| Administrative Specialist | CEA - City Employees' Association | \$ | 70,512 | 53.66\% | \$ | 108,348 | 1,703 | \$ | 63.64 | 12.80\% | 12.89\% | \$ | 81.04 |
| Assistant Planner | CEA - City Employees' Association | \$ | 89,076 | 53.66\% | \$ | 136,873 | 1,703 | \$ | 80.40 | 12.80\% | 12.89\% | \$ | 102.37 |
| Housing Coordinator | CEA - City Employees' Association | \$ | 101,400 | 53.66\% | \$ | 155,810 | 1,703 | \$ | 91.52 | 12.80\% | 12.89\% | \$ | 116.54 |


| Leave Benefits | 260 |
| :--- | ---: |
| Total Days (2,080 hours) | $(14)$ |
| Less Vacation Days | $(13)$ |
| Less Holidays | $(6)$ |
| Less Sick Days (@ 50\% of accrual) | 227 |
| Productive Days | 1,816 |
| Productive Hours | $(114)$ |
| Less Breaks (30 minutes daily) | $\mathbf{1 , 7 0 3}$ |
| Total Productive Hours (8 hours/day) |  |
| Paid Benefit Rate | $38.85 \%$ |
| Retirement | $1.45 \%$ |
| Medicare | $0.08 \%$ |
| Unemployment | $13.27 \%$ |
| Group Insurance | $\mathbf{5 3 . 6 6 \%}$ |
| Total Paid Benefits Rate |  |

*Represents top of salary range
${ }^{* *}$ Indirect costs are not allocated to support positions

|  |  | Amount | Percent |
| :---: | :---: | :---: | :---: |
| Planning |  |  |  |
| Citywide Indirect Costs | \$ | 589,125.00 | 36.96\% |
| Program Indirect Costs (Admin) |  |  |  |
| Community Development Administration | \$ | 205,433.71 |  |
| Commissions \& Committees | \$ | 14,819.00 |  |
| Total Program Indirect Costs | \$ | 220,252.71 |  |
| Program Direct Costs | \$ | 1,594,072.00 | 13.82\% |
| Program Total | \$ | 1,814,324.71 |  |
| Engineering |  |  |  |
| Citywide Indirect Costs | \$ | 342,392.00 | 36.79\% |
| Program Indirect Costs - Comm Dev Admin | \$ | 119,948.02 |  |
| Program Direct Costs | \$ | 930,742.00 | 12.89\% |
| Program Total | \$ | 1,050,690.02 |  |
| Building \& Safety |  |  |  |
| Citywide Indirect Costs | \$ | 513,139.00 | 17.72\% |
| Program Indirect Costs - Comm Dev Admin | \$ | 373,162.63 | 12.89\% |
| Program Direct Costs | \$ | 2,895,572.00 |  |
| Program Total | \$ | 3,268,734.63 |  |
| Housing Programs |  |  |  |
| Citywide Indirect Costs | \$ | 141,392.00 | 12.80\% |
| Program Indirect Costs - Comm Dev Admin | \$ | 142,346.63 |  |
| Program Direct Costs | \$ | 1,104,545.00 | 12.89\% |
| Program Total | \$ | 1,246,891.63 |  |

## COMMUNITY SERVICES GROUP LABOR RATES

## FY 2024-25



| Leave Benefits |  |
| :--- | ---: |
| Total Days (2,080 hours) | (160 |
| Less Vacation Days | $(13)$ |
| Less Holidays | $(6)$ |
| Less Sick Days (@ 50\% of accrual) | 227 |
| Productive Days | 1,816 |
| Productive Hours | $(114)$ |
| Less Breaks (30 minutes daily) | $\mathbf{1 , 7 0 3}$ |
| Total Productive Hours (8 hours/day) |  |
| Paid Benefit Rate | $38.85 \%$ |
| Retirement | $1.45 \%$ |
| Medicare | $0.08 \%$ |
| Unemployment | $13.27 \%$ |
| Group Insurance | $\mathbf{5 3 . 6 6 \%}$ |
| Total Paid Benefits Rate |  |

*All Salaries are presented at top of range
**Indirect costs are allocated as part of Citywide rate

| Citywide Inditrect Cost Rate |  |  |
| :--- | ---: | ---: |
|  |  |  |
| Citywide Direct Costs | $\$$ | $91,648,870$ |
|  | $\$$ | $23,044,810$ |
| Citywide Indirect Costs | $\mathbf{2 5 . 1 4 \%}$ |  |

## FINANCE LABOR RATES



| Leave Benefits |  |
| :--- | ---: |
| Total Days (2,080 hours) | 260 |
| Less Vacation Days | $(14)$ |
| Less Holidays | $(13)$ |
| Less Sick Days (@ 50\% of accrual) | $(6)$ |
| Productive Days | 227 |
| Productive Hours | 1,816 |
| Less Breaks (30 minutes daily) | $(114)$ |
| Total Productive Hours (8 hours/day) |  |
|   <br> Paid Benefit Rate $38.85 \%$ <br> Retirement $1.45 \%$ <br> Medicare $0.08 \%$ <br> Unemployment $13.27 \%$ <br> Group Insurance $\mathbf{5 3 . 6 6 \%}$ |  |

*All Salaries are presented at top of range
**Indirect costs are allocated as part of Citywide rate

## FIRE LABOR RATES

FY 2024-25


| Leave Benefits | Fire Sworn |  |
| :--- | ---: | ---: |
| Total Annual Hours |  | 2,912 |
| Less Vacation Hours | $(168)$ |  |
| Less Holiday Hours | $(145)$ |  |
| Less Sick Hours (@ $50 \%$ of accrual) | $(67)$ |  |
| Total Productive Hours | $\mathbf{2 , 5 3 2}$ |  |


| Paid Benefit Rate | Fire Sworn |
| :--- | ---: |
| Retirement | $94.45 \%$ |
| Medicare | $1.45 \%$ |
| Unemployment | $0.08 \%$ |
| Group Insurance | $12.23 \%$ |
| FLSA Overtime | $1.56 \%$ |
| Total Paid Benefits Rate | $\mathbf{1 0 9 . 7 8 \%}$ |

*All Salaries are presented at top of range
**Indirect costs are not allocated to support positions

|  |  | Amount | Percent |
| :---: | :---: | :---: | :---: |
| Citywide Indirect Costs | \$ | 3,075,157 | 20.80\% |
| Program Costs |  |  |  |
| Direct Costs |  |  |  |
| Emergency Response | \$ | 12,350,737 |  |
| Hazard Prevention |  | 938,914 |  |
| Total Direct Costs | \$ | 13,289,651 |  |
| Indirect Costs |  |  |  |
| Administration | \$ | 1,060,873 |  |
| Training |  | 129,620 |  |
| Fire Station Fac Sup |  | 29,180 |  |
| Disaster Preparedness |  | 195,404 |  |
| Dispatch* |  | 79,820 |  |
| Total Indirect Costs | \$ | 1,494,897 | 11.25\% |
| Total Program Costs | \$ | 14,784,548 |  |

## HUMAN RESOURCES LABOR RATES

| FY 2024-25 |  |  |  |  |  |  |  |  |  | Indirect Cost Rate |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position | Bargaining Group |  | Regular Annual Salary* | Paid Benefit Rate |  | Total Compensation | Productive Hours |  | Hourly Rate | Citywide | Program** |  | Hourly Billing Rate |
| 3001 - Human Resources |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Director of Human Resources | MME - Management Employee | \$ | 215,878 | 53.66\% | \$ | 331,715 | 1,703 | \$ | 194.84 | 25.14\% | 0.00\% |  | \$ 243.83 |
| Human Resources Analyst | MME - Management Employee | \$ | 100,880 | 53.66\% | \$ | 155,011 | 1,703 | \$ | 91.05 | 25.14\% | 0.00\% |  | \$ 113.94 |
| Human Resources Manager | MME - Management Employee | \$ | 149,058 | 53.66\% | \$ | 229,040 | 1,703 | \$ | 134.53 | 25.14\% | 0.00\% |  | \$ 168.36 |
| Risk and Benefits Manager | MME - Management Employee | \$ | 149,058 | 53.66\% | \$ | 229,040 | 1,703 | \$ | 134.53 | 25.14\% | 0.00\% |  | \$ 168.36 |
| Senior Human Resources Analyst | MME - Management Employee | \$ | 111,280 | 53.66\% | \$ | 170,991 | 1,703 | \$ | 100.44 | 25.14\% | 0.00\% |  | \$ 125.69 |
| Human Resources Administrative Assistant II | CONF - Confidential | \$ | 67,236 | 53.66\% | \$ | 103,314 | 1,703 | \$ | 60.68 | 25.14\% | 0.00\% |  | \$ 75.94 |
| Human Resources Information System Technician | CONF - Confidential | \$ | 67,236 | 53.66\% | \$ | 103,314 | 1,703 | \$ | 60.68 | 25.14\% | 0.00\% |  | \$ 75.94 |
| Human Resources Specialist Benefits | CONF - Confidential | \$ | 78,754 | 53.66\% | \$ | 121,012 | 1,703 | \$ | 71.08 | 25.14\% | 0.00\% |  | \$ 88.95 |
| Human Resources Specialist Recruitment | CONF - Confidential | \$ | 78,754 | 53.66\% | \$ | 121,012 | 1,703 | \$ | 71.08 | 25.14\% | 0.00\% |  | \$ 88.95 |


| Leave Benefits |  |
| :--- | ---: |
| Total Days (2,080 hours) | (14) |
| Less Vacation Days | $(13)$ |
| Less Holidays | (6) |
| Less Sick Days (@ $50 \%$ of accrual) | 227 |
| Productive Days | 1,816 |
| Productive Hours | $(114)$ |
| Less Breaks (30 minutes daily) | $\mathbf{1 , 7 0 3}$ |
| Total Productive Hours (8 hours/day) |  |


| Paid Benefit Rate |  |
| :--- | ---: |
| Retirement | $38.85 \%$ |
| Medicare | $1.45 \%$ |
| Unemployment | $0.08 \%$ |
| Group Insurance | $13.27 \%$ |
| Total Paid Benefits Rate | $\mathbf{5 3 . 6 6 \%}$ |

*All Salaries are presented at top of range
**Program indirect costs are allocated as part of the citywide rate

## PARKS \& RECREATION LABOR RATES

FY 2024-25

*** Excludes direct costs of facilities use.

FY 2024-25


## PUBLIC WORKS LABOR RATES

FY 2024-25


## PUBLIC WORKS LABOR RATES

## FY 2024-25



| Leave Benefits |  |
| :---: | :---: |
| Total Days (2,080 hours) | 260 |
| Less Vacation Days | (14) |
| Less Holidays | (13) |
| Less Sick Days (@ 50\% of accrual) | (6) |
| Productive Days | 227 |
| Productive Hours | 1,816 |
| Less Breaks (30 minutes daily) | (114) |
| Total Productive Hours (8 hours/day) | 1,703 |
|  |  |
| Paid Benefit Rate |  |
| Retirement | 38.85\% |
| Medicare | 1.45\% |
| Unemployment | 0.08\% |
| Group Insurance | 13.27\% |
| Total Paid Benefits Rate | 53.66\% |


|  | Amount | Percent |
| :--- | ---: | ---: | ---: |
| Citywide Indirect Costs | $4,738,356$ | $\mathbf{3 6 . 8 7 \%}$ |
| Program Direct Costs | $12,852,889$ |  |
| Program Indirect Costs - PW Admin |  | $\mathbf{7 . 1 7 \%}$ |

*All Salaries are presented at top of range
**Program indirect costs are allocated as part of the citywide rate

## UTILITIES LABOR RATES



## UTILITIES LABOR RATES

| FY 2024-25 |  |  |  |  |  |  |  |  |  | Indirect Cost Rate |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position | Bargaining Group | Regular Annual Salary* |  | Paid Benefit Rate | Total Compensation |  | Productive Hours | Hourly Rate |  | Citywide | Program** | Hourly Billing Rate |  |
| 6103 - Environmental Compliance |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Environmental Programs Manager | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 21.34\% | 0.00\% |  | \$ 138.21 |
| Environmental Compliance Inspector | CEA - City Employees' Association | \$ | 102,960 | 53.66\% | \$ | 158,207 | 1,703 | \$ | 92.93 | 21.34\% | 0.00\% |  | \$ 112.75 |
| 6104 - Water Resource Recovery |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Water Resource Recovery Facility Supervisor | MME - Management Employee | \$ | 139,256 | 53.66\% | \$ | 213,979 | 1,703 | \$ | 125.69 | 21.34\% | 0.00\% |  | \$ 152.50 |
| Water Resource Recovery Facility Chief Maintenance Technician | CEA - City Employees' Association | \$ | 109,642 | 53.66\% | \$ | 168,474 | 1,703 | \$ | 98.96 | 21.34\% | 0.00\% |  | \$ 120.07 |
| Water Resource Recovery Facility Chief Operator | CEA - City Employees' Association | \$ | 115,492 | 53.66\% | \$ | 177,463 | 1,703 | \$ | 104.24 | 21.34\% | 0.00\% |  | \$ 126.48 |
| Water Resource Recovery Facility Maintenance Technician | CEA - City Employees' Association | \$ | 106,756 | 53.66\% | \$ | 164,040 | 1,703 | \$ | 96.35 | 21.34\% | 0.00\% |  | \$ 116.91 |
| Water Resource Recovery Facility Operator | CEA - City Employees' Association | \$ | 106,756 | 53.66\% | \$ | 164,040 | 1,703 | \$ | 96.35 | 21.34\% | 0.00\% |  | \$ 116.91 |
| 6106 - Water Quality Lab |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Laboratory Manager | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 21.34\% | 0.00\% | \$ | \$ 138.21 |
| Laboratory Analyst | CEA - City Employees' Association | \$ | 102,960 | 53.66\% | \$ | 158,207 | 1,703 | \$ | 92.93 | 21.34\% | 0.00\% | \$ | \$ 112.75 |
| 6107 - Solid Waste Program |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Solid Waste and Recycling Program Manager | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 30.36\% | 0.00\% |  | \$ 148.49 |
| Solid Waste and Recycling Coordinator | CEA - City Employees' Association | \$ | 98,852 | 53.66\% | \$ | 151,895 | 1,703 | \$ | 89.22 | 30.36\% | 0.00\% |  | \$ 116.30 |
| 6201 - Whale Rock Reservoir |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Whale Rock Reservoir Supervisor | MME - Management Employee | \$ | 126,204 | 53.66\% | \$ | 193,923 | 1,703 | \$ | 113.91 | 20.44\% | 0.00\% |  | \$ 137.19 |
| Water Supply Operator | CEA - City Employees' Association | \$ | 93,600 | 53.66\% | \$ | 143,824 | 1,703 | \$ | 84.48 | 20.44\% | 0.00\% |  | \$ 101.75 |


| Leave Benefits |
| :--- |
| Total Days (2,080 hours) |
| Less Vacation Days |
| Less Holidays |
| Less Sick Days (@ 50\% of accrual) |
| Productive Days |
| Productive Hours |
| Less Breaks (30 minutes daily) |
| Total Productive Hours (8 hours/day) |
| Paid Benefit Rate (14) <br> Retirement (6) <br> Medicare 1,816 <br> Unemployment $(114)$ <br> Group Insurance $\mathbf{1 , 7 0 3}$ <br> Total Paid Benefits Rate $38.85 \%$ |

*All Salaries are presented at top of range
**Indirect costs are not allocated to support positions

|  | Amount | Percent |
| :--- | ---: | ---: |
| Water | $1,559,425$ |  |
| Sewer | $1,838,634$ |  |
| Whale Rock | 252,099 | $\mathbf{2 1 . 3 4 \%}$ |
| Total Indirect Costs | $3,650,158$ |  |
| Program Costs |  |  |
| Direct Costs |  |  |
| Water | $7,679,816$ |  |
| Sewer | $8,195,482$ |  |
| Whale Rock | $1,233,383$ |  |
| Total Direct Costs | $17,108,681$ |  |

