



Council Agenda Report

Item 5i

Department: Public Works
Cost Center: 5002
For Agenda of: 8/24/2021
Placement: Consent
Estimated Time: N/A

FROM: Matt Horn, Public Works Director
Prepared By: Hai Nguyen, Engineer III

SUBJECT: AWARD MEADOW PARK PATHWAYS MAINTENANCE

RECOMMENDATION

1. Award the construction contract for the Meadow Park Pathways Maintenance Project, Specification Number 1000021 to Souza Engineering Contracting Inc. in the amount of \$375,301; and
2. Approve the budget transfer of \$82,584 from the Sewer Utility Cover Adjustment Account (1000084) to the project account.

DISCUSSION

Background

On May 18, 2021, the City Council authorized staff to advertise for construction bids for the Meadow Park Pathways Maintenance (Attachment A) and to authorize the City Manager to award the contract if the lowest responsible bid was below the Engineer's Estimate of \$360,000.

On July 22, 2021, two bids were received (Attachment B). Souza Engineering Contracting Inc. provided the lowest responsive bid in the amount of \$375,301. Since the lowest bid amount exceeds the delegated authority provided to the City Manager by \$15,301, staff is returning to Council to request authorization to award the contract. The Contractor's references, license, and registration with the Department of Industrial Relations have been verified. Staff has evaluated the bid and recommends award of the contract to Souza Engineering Contracting Inc. since the bid is within 4% of the Engineer's Estimate.

Rank	Contractor	Bid Total
1	Souza Engineering Contracting	\$375,301
2	Papich Construction	\$513,814

Previous Council or Advisory Body Action

On May 18, 2021, the City Council authorized staff to advertise for bids for the Meadow Park Pathways Maintenance.

Policy Context

The City's Purchasing Policy requires the City Council to award a contract if the lowest responsible bidder is over the previously authorized Council amount.

Public Engagement

Public engagement was done during the initial identification of this project to be included in the 2017-19 Financial Plan as well as with the 2021-23 Financial Plan, which provided additional funds to the project.

CONCURRENCE

There is concurrence from Parks and Recreation, Public Works, and Utilities departments with the proposed recommendations outlined in this document.

ENVIRONMENTAL REVIEW

This project is exempt from environmental review under Section 15301 Class 1 (existing facilities) of the California Environmental Quality Act (CEQA) Guidelines because the project maintains an existing facility.

FISCAL IMPACT

Budgeted: Yes

Budget Year: 2021-22

Funding Identified: Yes

Fiscal Analysis:

Funding Sources	Total Budget Available	Current Funding Request	Remaining Balance	Annual Ongoing Cost
General Fund	\$350,345	\$	\$	\$
State				
Federal				
Fees				
Sewer Fund	\$82,584			
Total	\$432,929	\$	\$	\$

Meadow Park Pathways Maintenance, Specification No. 1000021			
	Meadow Park Pathways Maintenance (1000021)	Sewer Manhole Cover Adjustments (1000084)	Project Total Costs
	General Fund	Sewer Fund	
Total Project Bid	\$307,717	\$67,584	\$375,301
Contingencies (14%)	\$37,128	\$15,000	\$52,128
Total for Construction	\$344,845	\$82,584	\$427,429
Materials Testing	\$5,000	\$0	\$5,000
Printing	\$500	\$0	\$500
Total Project Cost	\$350,345	\$82,584	\$432,929
Current Project Balance:	\$345	\$41,550	
Additional Funding FY21-23	\$350,000	\$85,000	
Remaining Balance:	\$0	\$43,966	

Including construction cost, contingency funds and materials testing the estimated total project cost is \$432,929. The Council Agenda Report authorizing the advertisement of this project identified the Meadow Park Pathway Maintenance Project Account (1000021) which has a balance of \$350,345 and is sufficient to support paving work. Another source of funding that was previously identified is the Sewer Utility Cover Adjustments account (1000084). There is currently a balance of \$126,550 and is sufficient to support adjustment of sewer facilities to new pavement elevation for this project.

ALTERNATIVES

The City Council could deny the request to award the project. Staff does not recommend this as the pathways are in need of repairs.

ATTACHMENTS

- A – Council Agenda Report from May 18, 2021
- B – Bid Results Ff Meadow Park Pathways Maintenance Project
- C – Draft Agreement with Souza Engineering Contracting Inc.