



Council Agenda Report

Item 5f

Department: Public Works
Cost Center: 5008
For Agenda of: 8/24/2021
Placement: Consent
Estimated Time: N/A

FROM: Matt Horn, Public Works Director

Prepared By: Greg Cruce, Interim Maintenance Operations Manager

SUBJECT: FLEET SURPLUS DISPOSAL AUTHORIZATION

RECOMMENDATION

Authorize the designation and disposal of surplus items in accordance with the City's policies and procedures as prescribed in the Financial Management Manual Sections 405-L, 480-A, and 480-B.

DISCUSSION

Background

Staff has identified 16 vehicles and pieces of equipment meeting the criteria for surplus designation, in accordance with the City's Financial Management Manual Sections 405-L, 480-A, and 480-B. The vehicles and equipment units listed below have been replaced and are ready to be designated as surplus. These vehicles have an estimated value in excess of \$1,000 each and therefore require City Council approval before they can be sold.

No.	Asset No.	Description	Program
1	0125	Electronic Signboard	Streets Maintenance
2	1103	Slurry Seal Tank	Streets Maintenance
3	N/A	Slide-in Asphalt Patcher	Streets Maintenance
4	0127	Toyota Rav 4	Community Development
5	0316	Ford Ranger	Parks & Recreation
6	0704	Chevrolet S-10	Utilities
7	1011	Dodge Dakota	Utilities
8	1305	Ford Explorer	Police
9	1306	Ford Explorer	Police
10	1308	Ford Explorer	Police
11	1403	Westward Industries GO-4	Parking
12	1506	Ford Explorer	Police
13	1536	Ford Explorer	Police
14	1617	Honda Motorcycle Frame	Police
15	N/A	Truck Mounted Air Compressor	Public Works
16	N/A	Stormwater rumble strips	Public Works/Utilities

The vehicles and equipment listed above have been removed from the active fleet record per the City's vehicle replacement plan and are therefore ready to be auctioned. It is important that these vehicles are sold as soon as possible due to on-going depreciation and the cost associated with maintaining the vehicles in a condition adequate for sale.

Policy Context

Upon the approval of City Council, auctioning of these vehicles and equipment will comply with the Financial Management Manual sections 405-L, 480-A, and 480-B.

Public Engagement

This is an administrative item, so no outside public engagement was completed. Public comment can be provided to the City Council through written correspondence prior to the meeting and through public testimony at the meeting.

CONCURRENCE

The Finance Department concurs with staff recommendations.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act does not apply to the recommended action in this report, because the sale of surplus property is not a "project" as defined by CEQA Guidelines Section 15378.

FISCAL IMPACT

Budgeted: No

Budget Year: 2021-22

Funding Identified: N/A

Fiscal Analysis:

Staff anticipates the sale of these surplus items will generate approximately \$50,000 in revenue after any associated advertising or auction fees. Funds generated by the sale of these surplus items which were General Fund supported will be returned to the Fleet Replacement Fund balance to support future purchases of replacement vehicles and equipment. Funds generated by the sale of surplus items supported by enterprise funds will be returned to the applicable enterprise fund.

Funding Sources	Total Budget Available	Current Funding Request	Remaining Balance	Annual Ongoing Cost
General Fund	\$ N/A	\$	\$	\$ N/A
State				
Federal				
Fees				
Other:				
Total	\$	\$	\$	\$ N/A

ALTERNATIVES

Deny Surplus designation and sale. The City Council could reject the surplus designation request and direct staff to pursue vehicle rehabilitation and repairs. Staff does not recommend this option because these vehicles have been replaced and currently serve no purpose. If these assets are not sold, the City will continue to incur costs associated with maintenance and depreciation.

ATTACHMENTS

- A – Financial Management Manual, Section 405-L
- B – Financial Management Manual, Section 480-A
- C – Financial Management Manual, Section 480-B