



Parks and Recreation Commission
AGENDA

September 3, 2025, 5:30 p.m.

Council Chambers, 990 Palm Street, San Luis Obispo

The Parks and Recreation Commission holds in-person meetings. Zoom participation will not be supported. Attendees of City Council or Advisory Body meetings are eligible to receive one hour of complimentary parking; restrictions apply, visit [Parking for Public Meetings](#) for more details.

INSTRUCTIONS FOR PUBLIC COMMENT:

Public Comment prior to the meeting (must be received 3 hours in advance of the meeting):

Mail - Delivered by the U.S. Postal Service. Address letters to the City Clerk's Office at 990 Palm Street, San Luis Obispo, California, 93401.

Email - Submit Public Comments via email to advisorybodies@slocity.org. In the body of your email, please include the date of the meeting and the item number (if applicable). Emails *will not* be read aloud during the meeting.

Voicemail - Call (805) 781-7164 and leave a voicemail. Please state and spell your name, the agenda item number you are calling about, and leave your comment. Verbal comments must be limited to 3 minutes. Voicemails *will not* be played during the meeting.

**All correspondence will be archived and distributed to members, however, submissions received after the deadline may not be processed until the following day.*

Public Comment during the meeting:

Meetings are held in-person. To provide public comment during the meeting, you must be present at the meeting location.

Electronic Visual Aid Presentation. To conform with the City's Network Access and Use Policy, Chapter 1.3.8 of the [Council Policies & Procedures Manual](#), members of the public who desire to utilize electronic visual aids to supplement their oral presentation must provide display-ready material to the City Clerk by 12:00 p.m. on the day of the meeting. Contact the City Clerk's Office at cityclerk@slocity.org or (805) 781-7114.

1. CALL TO ORDER

A Regular Meeting of the Parks and Recreation Commission was called to order on September 3, 2025, at 5:30 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo, by Chair Blair.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

At this time, people may address the Commission about items not on the agenda. Persons wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

3. CONSENT

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon at one time. A member of the public may request the Parks and Recreation Commission pull an item for discussion. The public may comment on any and all items on the Consent Agenda within the three-minute time limit.

3.a CONSIDERATION OF MINUTES - PARKS AND RECREATION MINUTES

1

To approve the Parks and Recreation Commission Minutes of June 4, 2025.

Recommendation:

To approve the Parks and Recreation Commission Minutes of

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4. BUSINESS ITEMS

4.a RECEIVE STAFF UPDATE ON LAGUNA LAKE DOG PARK OPERATIONS (AVAKIAN – 15 MIN)

Staff to present status report on the first 90 days of operation.

1. Current facility issues related to gate mechanism
2. Website and communications, including maintenance closures
3. Volunteer Ambassador program
4. Future needs and priorities for amenities (shade, seating, trees)

4.b PRC SUB-COMMITTEE LEVEL OF SERVICE (LOS) AMENITIES DISCUSSION ON THE BLUEPRINT FOR THE FUTURE (PRC – 20 MIN)

Commission to discuss and provide any additional advisory topics related to the Parks & Recreation Blueprint and LOS updates

4.c RECEIVE DIRECTORS REPORT: (AVAKIAN - 45 MIN)

- a. 2025-2026 Budget Update - Current and Projected Impacts
- b. Righetti Community Park – RFP Timeline of September 11, 2025
- c. Emerson Park Renovation Project – Concept Designs
- d. Current Projects Status Update:
 1. Mission Plaza Café Kiosk and Restroom Project
 2. Rotary “Peace Pole” Project - Informational
 3. Jack House Roof Project
 4. Righetti ‘Dog Park’ Private Partnership Proposal Status
 5. Open Space Trails: Righetti Hill and Bowden Ranch

4.d RECEIVE DEPARTMENT UPDATES (HYFIELD / TOLLEY - 40 MIN)

- a. **Divisional Update**– Community Services, Public Art, Senior Programs, Youth Services, Volunteer Program
- b. **Divisional Update** - Aquatics, Golf, Facilities, Events

5. SUBCOMMITTEE LIAISON REPORTS & COMMUNICATIONS (PRC - 30 MIN)

5.a COMMUNICATIONS (CHAIR - 15 MIN)

- 1. Introduce Potential Facility/Park Tour Options
- 2. PRC 2025-2027 Goals Schedule
- 3. Liaison Positions – Vacancy and Potential Future Opportunities

5.b SUBCOMMITTEE LIAISON REPORTS (CHAIR - 15 MIN)

6. ADJOURNMENT

The next Regular Meeting of the Parks and Recreation Commission is scheduled for October 1, 2025, at 5:30 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo.

LISTENING ASSISTIVE DEVICES are available -- see the Clerk

The City of San Luis Obispo wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (805) 781-7114 at least 48 hours before the meeting, if possible. Telecommunications Device for the Deaf (805) 781-7410.

Agenda related writings or documents provided to the Parks and Recreation Commission are available for public inspection on the City's website:

<https://www.slocity.org/government/mayor-and-city-council/agendas-and-minutes>. Meeting recordings may be found on the City's website:
<https://opengov.slocity.org/WebLink/Browse.aspx?id=61014>

PRC DRAFT MINUTES – Wednesday, June 4, 2025

1. **CALL TO ORDER** Chair Blair will call the Regular Meeting of the Parks and Recreation Commission to order.

Present: Howell, Duperron, Lance, Blair

Absent: Stowe, Murphy, Kincaid

**Quorum was obtained*

2. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA** At this time, people may address the Commission about items not on the agenda. People wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

None

3. CONSENT

3.a CONSIDERATION OF MINUTES - PARKS AND RECREATION MINUTES To approve the Parks and Recreation Commission Minutes of May 7, 2025.

A motion to approve May 7, 2025, DRAFT minutes was made by Vice Chair Howell with a second by Commissioner Lance. Motion passed.

AYES: Blair, Howell, Lance and Duperron

NOES: None

ABSTAIN: None

ABSENT: Stowe, Murphy and Kincaid

4. BUSINESS ITEMS

4.a PRC SUB-COMMITTEE LEVEL OF SERVICE (LOS) AMENITIES DISCUSSION ON THE BLUEPRINT FOR THE FUTURE (PRC – 60 MIN)

- a. Commission to discuss and brainstorm unconstrained possibilities for indoor facility uses related to current and future programs and services
- b. Identify the types of programs and services that have potential to use alternate locations and review types of facilities required
- c. Discuss with staff for potential opportunities to support a temporary pilot community center and return to future meetings with options for further discussion.

Commissioner Blair started the discussion by suggesting that an interim/pilot project would be a good starting point. Director Avakian provided a report to the Commission with the support of Recreation Manager Devin Hyfield, providing ideas to activate a discussion on alternative facilities. A list of currently available SLO Indoor Recreation Facilities, along with a list of the

types of activities that currently take place in that space was discussed. A suggestion was made to investigate the leasing of empty retail spaces, and perhaps to partner with the County of SLO and local elementary schools for a joint use agreement for some of their facilities when they are not using them.

A multi-generational center is now included on the list for the future CIP. The Commissioners asked questions about which community organizations are requesting additional indoor space. This information will be collected by Staff and presented back to the Commission.

Top three brainstorming ideas for indoor space needs:

- **Teen/Youth Center** – The target age range would be middle school children, activities/programming to be defined, staffing and location brainstorming will be discussed and defined further.
- **Children's Indoor Play Space**
- **Multi-generational center**

4.b RECEIVE DIRECTORS REPORT: (AVAKIAN - 30 MIN)

- a. **Laguna Lake Park - Dog Park Project** opening celebration took place on May 30, 2025. An event overview was provided, along with the plan for proposed future dog park amenities.
- b. **Budget Update** - Council Meeting on 6/17/25 for anticipated approval of the City's 25-26 budget and 25-27 Financial Plan.
- c. **Golf Course Fiscal Analysis Study Request** (Fall 2025) and researching potential cost and scope of a Splash Pad will be presented by staff.
- d. **Righetti Park RFP Construction Timeline** (Phase #1) provided with expectation to advertise RFP in July.

4.c RECEIVE DEPARTMENT UPDATES (HYFIELD / TOLLEY - 30 MIN)

- a. **Divisional Update** – Community Services (Monday Meet Up kicks off on 6/16, Junior Giants begins, Summer Sports Camp, Summer Softball underway). Public Art (Seven Sisters art maintenance project, 15th anniversary of the city box art program, and continuing partnerships with SLOMA). Senior Programs (Great turnout for the recent BBQ at the Senior Center). Youth Services (summer ramp up in staff hiring and multiple camps). Volunteer Program (April was Volunteer Month, Tree planting took place at Whale Rock and Johnson Ranch).
- b. **Divisional Update** – Aquatics (A multitude of summer events kicking off, and summer staff training). Golf (Operations and Maintenance reviewed, summer golf camp begins). Facilities (Outdoor and Indoor facilities summer usage and Citywide Special Events highlighted).

5. SUBCOMMITTEE LIAISON REPORTS & COMMUNICATIONS

5.a COMMUNICATIONS:

The Chair will request updates from the Commissioners.

Decision made to cancel the July 2, 2025, PRC meeting due to Commission availability.

The August PRC meeting will likely be rescheduled. August 13, 2025, is being proposed as an alternative date if pertinent agenda items. Staff liaison and Commission Chair to confer and communicate the agreed date.

5.b SUBCOMMITTEE LIAISON REPORTS (CHAIR - 15 MIN)

- a. Adult and Senior Programming (Chair Blair) – No report
- b. Active Transportation Committee (Vice Chair Howell) – Free bus rides for summer.
- c. Youth Sports Association (Commissioner Stowe) – No report
- d. Jack House (Commissioner Kincaid) – No report

Commissioner Lance requested an opportunity to learn more about the Senior Center with a potential tour. Staff will communicate to schedule.

6. ADJOURNMENT – Meeting adjourned at 7:58 p.m.