



Parks and Recreation Commission
AGENDA

April 2, 2025, 5:30 p.m.

Council Chambers, 990 Palm Street, San Luis Obispo

The Parks and Recreation Commission holds in-person meetings. Zoom participation will not be supported. Attendees of City Council or Advisory Body meetings are eligible to receive one hour of complimentary parking; restrictions apply, visit [Parking for Public Meetings](#) for more details.

INSTRUCTIONS FOR PUBLIC COMMENT:

Public Comment prior to the meeting (must be received 3 hours in advance of the meeting):

Mail - Delivered by the U.S. Postal Service. Address letters to the City Clerk's Office at 990 Palm Street, San Luis Obispo, California, 93401.

Email - Submit Public Comments via email to advisorybodies@slocity.org. In the body of your email, please include the date of the meeting and the item number (if applicable). Emails *will not* be read aloud during the meeting.

Voicemail - Call (805) 781-7164 and leave a voicemail. Please state and spell your name, the agenda item number you are calling about, and leave your comment. Verbal comments must be limited to 3 minutes. Voicemails *will not* be played during the meeting.

**All correspondence will be archived and distributed to members, however, submissions received after the deadline may not be processed until the following day.*

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Electronic Visual Aid Presentation. To conform with the City's Network Access and Use Policy, Chapter 1.3.8 of the [Council Policies & Procedures Manual](#), members of the public who desire to utilize electronic visual aids to supplement their oral presentation must provide display-ready material to the City Clerk by 12:00 p.m. on the day of the meeting. Contact the City Clerk's Office at cityclerk@slocity.org or (805) 781-7114.

1. CALL TO ORDER

Chair Blair will call the Regular Meeting of the Parks and Recreation Commission to order.

2. OATH OF OFFICE (CITY CLERK – 10 MIN)

Swearing in of new Parks and Recreation Commissioner, Desiree (Desi) Lance.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

At this time, people may address the Commission about items not on the agenda. Persons wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

4. CONSENT

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon at one time. A member of the public may request the Parks and Recreation Commission pull an item for discussion. The public may comment on any and all items on the Consent Agenda within the three-minute time limit.

4.a CONSIDERATION OF MINUTES - MARCH 5, 2025, PARKS AND RECREATION MINUTES

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Recommendation:

To approve the Parks and Recreation Commission Minutes of March 5, 2025.

5. BUSINESS ITEMS

5.a PRC SUB-COMMITTEE ON LEVEL OF SERVICE (LOS) AMENITIES (15 MIN)

Discuss and Review Amenity Prioritization Associated with the Parks & Recreation Blueprint for the Future – Chair Blair and Commissioner Duperron

- a. Commission to discuss and provide any additional advisory topics related to the Parks & Recreation Blueprint and LOS updates

5.b RECEIVE DIRECTORS REPORT: (AVAKIAN - 30 MIN)

- a. Laguna Lake Dog Park Revitalization Project: Progress Update
- b. Emerson Park Grant Project – Status of Design
- c. Jack House Roof Project – Timeline and Status
- d. Next Steps of City Financial Plan Timeline
- e. General Department Announcements

5.c RECEIVE DEPARTMENT UPDATES (HYFIELD / TOLLEY - 30 MIN)

- a. Divisional Update – Community Services, Public Art, Senior Programs, Youth Services, Volunteer Program
- b. Divisional Update - Aquatics, Golf, Facilities

6. SUBCOMMITTEE LIAISON REPORTS & STAFF COMMUNICATIONS

6.a COMMUNICATIONS

The Chair will request updates from Commissioners.

6.b SUBCOMMITTEE LIAISON REPORTS (CHAIR - 15 MIN)

- a. Adult and Senior Programming (Chair Blair)
- b. Active Transportation Committee (Vice Chair Howell)
- c. Youth Sports Association (Commissioner Stowe)
- d. Jack House (Commissioner Kincaid)

7. ADJOURNMENT

The next Regular Meeting of the Parks and Recreation Commission is scheduled for May 7, 2025, at 5:30 p.m. in the Council Chambers at City Hall, 990 Palm Street, San Luis Obispo.

LISTENING ASSISTIVE DEVICES are available -- see the Clerk

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Agenda related writings or documents provided to the Parks and Recreation Commission are available for public inspection on the City's website:

<https://www.slocity.org/government/mayor-and-city-council/agendas-and-minutes>. Meeting recordings may be found on the City's website:

<https://opengov.slocity.org/WebLink/Browse.aspx?id=61014>



**DRAFT Minutes
Parks and Recreation Commission**

**March 5, 2025
City Hall Council Chambers – 990 Palm Street**

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Wednesday, March 5, 2025

5:30 p.m.

MEETING

City Hall Council Chambers
990 Palm Street

CALL TO ORDER: Chair - Bob Spector

ROLL CALL: Vice Chair - Kari Howell, Commissioners - Rick Blair, Kari Duperron, Toni Kincaid, Yukie Murphy, and Adam Stowe

PUBLIC COMMENT: At this time, people may address the Committee about items not on the agenda. Persons wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

N/A

Director Avakian: Provided an update regarding a member of the SLO Pickleball Club passing away the week prior.

CONSIDERATION OF MINUTES

1. Minutes of the Parks and Recreation Commission Meeting of December 11, 2024, and February 5, 2025.

Commissioner Blair provided input on the December 11, 2024, PRC Minutes. Noted the vote of four Commissioners in favor of the Multi-Generational Community Center project as the #1 priority project and two Commissioners voted for the SLO Swim Center expansion as the #2 priority.

ACTION: Approval of the Meeting Minutes for the rescheduled meeting of the Parks and Recreation Commission for December 11, 2024.

AYES: Spector, Howell, Blair, Stowe, Duperron, Kincaid and Murphy
NOES: None
ABSTAIN: None
ABSENT: None

February Minutes input: Chair Spector asked the Commissioners to come back by June to prioritize and what locations might be available to use as a Community Center

space. Clarifying Motion passed unanimously. Avakian-P&R Staff will bring back some key program suggestions and priorities for the community at a future meeting.

ACTION: Approval of Meeting Minutes for the regular meeting of the Parks and Recreation Commission Meeting of February 5, 2025.

Carried: 7:0:0:0

AYES: Spector, Howell, Blair, Stowe, Duperron, Kincaid and Murphy

NOES: None

ABSTAIN: None

ABSENT: None

CONSENT ITEMS

NA

BUSINESS ITEMS

2. Receive Presentation from Friends of SLO City Dog Parks, Regarding Proposal of wind blocks and memorials for Laguna Lake Dog Park- (20 min)

- a. Provide feedback to the presenter of a potential fundraising project for construction and installation of 'wind blocks' for the revised dog park at Laguna Lake Park.
- b. Recommend any actions to Staff

John McKenzie presentation. Laguna Lake Dog Park Windbreak/Memorial Plaque Proposal. Provided overview of plan details. Followed by Commission questions. The project received Commission support. P&R Staff has reviewed, and as for all proposals, it will need to go through a full assessment by city engineering and the city attorney's office.

3. Receive Presentation on Emerson Park Prop 68 Grant Beautification Project Regarding Design Rescoping Plan (Avakian – 25 minutes)

- a. Staff to present revised options of the scope of amenities and potential redesign to maintain budget expectations and adhere to grant criteria.
- b. Discuss and provide feedback to staff to provide SSA Design direction for 50% construction design documents.

Director provided a presentation of the draft proposed rescoping of the project amenities and shared the budget impacts and need for the changes. The rescoping of

the project to reduce scale of upgrades are based on the forecasted project cost increases and to meet the State Parks Prop 68 Grant supported funding. Next step will be to return to PRC at a future meeting with the redesigns when they are at 90%.

4. PRC Sub-Committee on Level Of Service (LOS) Amenities: Discuss and Review Amenity Prioritization Associated with the Parks & Recreation Blueprint for the Future (15 min) – Commissioner Blair and Duperron

- a. Commission to discuss and provide any additional advisory topics related to the Parks & Recreation Blueprint and LOS updates.

No report was presented.

5. Receive Directors Report: (Avakian - 15 min)

- a. Laguna Lake Dog Park Revitalization Project: Progress Update.
Walk through taking place in the next week. Tentative Grand Opening slated for May 2025. Additional details to be presented at the April PRC meeting.
- b. Jack House Roof Project – Timeline and Status.
Project timeline is set as mid-March through August 2025. City programs and events at the Jack House will be suspended during the construction phase.
- c. Ranger Service Divisional Update
- d. Next Steps of City Financial Plan Timeline
- e. Discussion of Chair and Vice Chair Selection Process

6. Receive Department Updates (Hyfield / Tolley - 30 min)

- a. Divisional Update – Community Services (Youth Basketball, Youth Futsal, Adult Softball, Junior Giant Training, Leprechaun Lost event, Community Gardens and Senior Programs). Public Art (Chorro Underpass Mural, Ribbon Cutting at Garden Street Alley and ongoing projects). Youth Services (Teacher Workday Camp, Spring Break Camp and TK Programs). Volunteer Program (Volunteer Service Day and Volunteer Spotlights).
- b. Divisional Update – Aquatics (Programming, Lifeguard Certification Classes, Social Media Award, DEI Alive Initiative and Water Watcher Program). Golf (Operations and Maintenance, Programming, Spring projects and storm impacts), Facilities (Indoor and outdoor facility updates, Citywide Special Event Highlights).

7. Selection of new Chair and Vice Chair positions (Staff – 20 minutes)

- a. Staff to facilitate the voting and selection of the new Chair and Vice Chair roles to serve for the next two-year terms.

Vice Chair Kari Howell stated interest in remaining for another term as Vice Chair and Commissioner Rick Blair offered to be considered as Chair. Motion to elect Commissioner Blair and Vice Chair Howell for their future positions. Unanimous acceptance of the vote. April 2, 2025, Commissioner Rick Blair will take over as PRC Chair.

- b. Recognize outgoing Chair and Vice Chair, terming out of current Commission and Acting Chair, Bob Spector for years of service.

Staff provided background and recognition of Chair Spector's contributions wo

the PRC and the community over his 8 years of service. On April 1, 2025, City Council and the Mayor will formally recognize.

New commission member to join the PRC starting with the April 2, 2025, PRC meeting.

SUBCOMMITTEE LIAISON REPORTS & COMMUNICATIONS

8. Subcommittee Liaison Reports (Chair– 15 minutes)

- a. Adult and Senior Programming: (Commissioner Blair)
- b. Active Transportation Committee: (Vice Chair Howell)
- c. Youth Sports Association: (Commissioner Stowe)
- d. Jack House: (Commissioner Kincaid) Will be organizing field trips for the Jack House docents to local historic sites during the Jack House closure months of March-August 2025.

Communication: None

Adjournment 8:35 p.m.

ADJOURNMENT

To the **Regular Meeting** of the Parks and Recreation Commission to **Wednesday, April 2, 2025 at 5:30 p.m. at City Hall Council Chambers, 990 Palm Street.**



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Meeting audio recordings can be found at the following web address:

<http://opengov.slocity.org/WebLink/1/foi/61014/Row1.aspx>