



Mass Transportation Committee
AGENDA

Wednesday, November 13, 2024, 2:30 p.m.

Council Hearing Room, 990 Palm Street, San Luis Obispo

The Mass Transportation Committee holds in-person meetings. Zoom participation will not be supported. Attendees of City Council or Advisory Body meetings are eligible to receive one hour of complimentary parking; restrictions apply, visit [Parking for Public Meetings](#) for more details.

INSTRUCTIONS FOR PUBLIC COMMENT:

Public Comment prior to the meeting (must be received 3 hours in advance of the meeting):

Mail - Delivered by the U.S. Postal Service. Address letters to the City Clerk's Office at 990 Palm Street, San Luis Obispo, California, 93401.

Email - Submit Public Comments via email to advisorybodies@slocity.org. In the body of your email, please include the date of the meeting and the item number (if applicable). Emails *will not* be read aloud during the meeting.

Voicemail - Call (805) 781-7164 and leave a voicemail. Please state and spell your name, the agenda item number you are calling about, and leave your comment. Verbal comments must be limited to 3 minutes. Voicemails *will not* be played during the meeting.

**All correspondence will be archived and distributed to members, however, submissions received after the deadline ma not be processed until the following day.*

Public Comment during the meeting:

Meetings are held in-person. To provide public comment during the meeting, you must be present at the meeting location.

Electronic Visual Aid Presentation. To conform with the City's Network Access and Use Policy, Chapter 1.3.8 of the [Council Policies & Procedures Manual](#), members of the public who desire to utilize electronic visual aids to supplement their oral presentation must provide display-ready material to the City Clerk by 12:00 p.m. on the day of the meeting. Contact the City Clerk's Office at cityclerk@slocity.org or (805) 781-7114.

1. CALL TO ORDER

Chair Figueroa will call the Regular Meeting of the Mass Transportation Committee to order.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

At this time, people may address the Committee about items not on the agenda. Persons wishing to speak should come forward and state their name and address. Comments are limited to three minutes per person. Items raised at this time are generally referred to staff and, if action by the Committee is necessary, may be scheduled for a future meeting.

3. CONSENT

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon at one time. A member of the public may request the Mass Transportation Committee pull an item for discussion. The public may comment on any and all items on the Consent Agenda within the three-minute time limit.

3.a CONSIDERATION OF MINUTES - SEPTEMBER 11, 2024, and OCTOBER 16, 2024 MASS TRANSPORTATION COMMITTEE MINUTES

5

Recommendation:

To approve the Mass Transportation Committee Minutes of September 11, 2024, and October 16, 2024. (Attachments A and B)

4. PRESENTATION

11

Principal Budget Analyst Riley Kuhn will provide information on the following:

- Review of the City's Financial Planning process.
- Discussion of Advisory Body input in the goal setting process.
(Attachment C)

5. COMMENT AND DISCUSSION

Mobility Services Business Manager Alex Fuchs will provide updates on the following:

- SLOCOG's Ride Fare Free Pilot Program which focuses on reducing emissions by encouraging use of public transportation after approving grant funding towards a Region-wide Fare Subsidy Pilot Program. (Attachment D)
- Downtown Access Pass Program and the associated marketing events promoting the relaunch.
- Route 6 Express re-activation.
- Holiday Trolley Service.

6. ADJOURNMENT

The next Regular Meeting of the Mass Transportation Committee meeting is scheduled for January 8th, 2025 at 2:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo.

LISTENING ASSISTIVE DEVICES are available -- see the Clerk

The City of San Luis Obispo wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (805) 781-7114 at least 48 hours before the meeting, if possible. Telecommunications Device for the Deaf (805) 781-7410.

Service Complaints: Complaints regarding bus service or routes are to be directed to the customer service line at (805) 594-8090. Reports of complaints/commendations are available to the public upon request.

Agenda related writings or documents provided to the Mass Transportation Committee are available for public inspection on the City's website:

[https://www.slocity.org/government/mayor-and-city-council/agendas-and-](https://www.slocity.org/government/mayor-and-city-council/agendas-and-minutes)

[minutes](https://www.slocity.org/government/mayor-and-city-council/agendas-and-minutes). Meeting recordings may be found on the City's website:

<https://opengov.slocity.org/WebLink/Browse.aspx?id=60984>



Mass Transportation Committee Minutes

September 11, 2024, 2:30 p.m.

Council Hearing Room, 990 Palm Street, San Luis Obispo

Mass Transportation Committee Members Present: Member Matthew Duffy (Disability Rep), Member Hans Hershberger (Business Rep), Member Audrey Lariz (Alternate), *Vacant* (Student Rep), Vice Chair Marlene Cramer (Cal Poly Rep), Chair David Figueroa (At-Large Rep)

MTC Members Absent: Member Trevor Freeman (Technical Rep), Member Robin Kisinger (Senior Rep)

City Staff Present: Mobility Services Business Manager Alexander Fuchs, Transit Coordinator Jesse Stanley

1. CALL TO ORDER

A Regular Meeting of the San Luis Obispo Mass Transportation Committee was called to order on September 11, 2024 at 2:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo, by Chair Figueroa.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Public Comment:

None

--End of Public Comment--

3. CONSENT

3.a CONSIDERATION OF MINUTES - JULY 10, 2024 MASS TRANSPORTATION COMMITTEE MINUTES

Chair Figueroa requested a grammatical change to the public comment section of the July 10, 2024 MTC meeting minutes.

Motion By Member Hershberger

Second By Member Duffy

To approve the Mass Transportation Committee Minutes of July 10, 2024. (Attachment 1)

Ayes (5): Member Duffy, Member Hershberger, Member Lariz, Vice Chair Cramer, and Chair Figueroa (*one vacant seat*)

Absent (2): Member Freeman, Member Kisinger

CARRIED (5 to 0)

4. PRESENTATION

4.a OBSERVANCE OF THE ANNIVERSARY OF 9/11

The MTC held a moment of silence to honor those who lost their lives 23 years ago and those who have passed from long-term health effects as a consequence of the attacks.

5. COMMENT AND DISCUSSION

5.a RIDESHARE WEEK

Mobility Services Business Manager Alex Fuchs provided an update on SLO Transit's participation in SLOCOG's Rideshare Week taking place October 7-11 where riders can ride the bus at no cost to them.

Public Comment:

None.

--End of Public Comment--

5.b SHORT RANGE TRANSIT PLAN UPDATE

Mobility Services Business Manager Alex Fuchs provided updates on the following:

- Review of comments and direction provided by Council from the July 16, 2024, study session.
- Amendment to the Agreement adding additional service alternative analysis. (Attachment 4)
- 3rd Joint MTC/RTAC Meeting scheduled for Wednesday, October 16, 2024. Meeting location is to be determined.

Public Comment:

None.

--End of Public Comment--

5.c SLO TRANSIT UPDATE

The Mobility Services Business Manager provided updates on the following:

1. Youth Ride Free Ridership Data
2. Academic Service (Fall) begins September 16, 2024
 - Route 6 Express resumes service (Attachment 5)
3. Upcoming Marketing and Promotional Events
 - 9/26 – Electric Vehicle Showcase hosted by SLO Climate Coalition (Attachment 6)
 - 10/7-11 – Rideshare Week
 - 10/14 – (Tentative) Relaunch of Downtown Access Pass Program
 - 11/12 – (Tentative) Promotion of Downtown Holiday Trolley

Public Comment:

None.

--End of Public Comment--

6. ADJOURNMENT

The meeting was adjourned at 3:27 p.m. The next Regular Meeting of the Mass Transportation Committee is scheduled for November 13, 2024 at 2:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo.

There will be a Special Meeting for the 3rd Joint MTC/RTAC Meeting scheduled for Wednesday, October 16, 2024. The time and location are to be determined.

APPROVED BY MASS TRANSPORTATION COMMITTEE: XX/XX/2024



Mass Transportation Committee Minutes

October 16, 2024, 2:00 p.m.

SLO Regional Transit Authority, 253 Elks Lane, San Luis Obispo

MTC Members Present: Member Matthew Duffy (Disability Rep), Member Hans Hershberger (Business Rep) **(Arrived at 2:25)**, Member Emily McBride (ASI Rep) **(Arrived at 2:25)**, Member Robin Kisinger (Senior Rep) **(Left at 3:30)**, Member Audrey Lariz (Alternate) **(Arrived at 2:06)**, Vice Chair Marlene Cramer (Cal Poly Rep), Chair David Figueroa (At-Large Rep)

MTC Members Absent: Member Trevor Freeman (Technical Rep)

City Staff Present: Mobility Services Business Manager Alex Fuchs, Transit Coordinator Jesse Stanley

1. CALL TO ORDER

A Special Meeting of the San Luis Obispo Mass Transportation Committee was called to order on October 16, 2024 at 2:03 p.m. at the SLO Regional Transit Authority conference room, 253 Elks Lane, San Luis Obispo, CA 93401, by Chair Figueroa.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Public Comment:

None

--End of Public Comment--

3. PRESENTATION

3.a JOINT SLO TRANSIT/RTA SHORT RANGE TRANSIT PLAN (SRTP) UPDATE.

LSC Transportation Consultants presented a progress update on the SRTP including a review of financial projections, capital improvement plans, and service alternatives added since the last joint meeting.

Public Comment:

Lucia Pohlman
Eric Veium

--End of Public Comment--

Action: No action taken on this item.

4. ADJOURNMENT

The meeting was adjourned at 3:38 p.m. The next Regular Meeting of the Mass Transportation Committee is scheduled for November 13, 2024 at 2:30 p.m. in the Council Hearing Room at City Hall, 990 Palm Street, San Luis Obispo.

APPROVED BY MASS TRANSPORTATION COMMITTEE: XX/XX/2024



Advisory Bodies 2025-27 Financial Plan Goal Setting Parameters



San Luis Obispo is committed to...

Good Fiscal
Management

Public
Engagement

Quality
Services



Policy Context

City Charter

Section 802. Annual Budget

City Manager shall send to the Council a careful estimate of the amounts required for business and proper conduct of all departments/offices.

Section 803. Public Hearing on the Budget

Council shall hold a public hearing on the proposed budget at which interested persons desiring to be heard shall be given such opportunity.

Adopted Budget Policies

Financial Plan Objectives

Links resources to identified community needs and Council goals.
Establishes program policies and goals.

Two-Year Budget

Reinforces the importance of long-range, strategic planning.
Promotes more orderly spending patterns.
Reduces time and resources allocated to budget preparation.

Second Year Budget

Council will review progress during the first year and approve appropriations for the second fiscal year.



A look-back on 2023-25 Financial Plan Objectives

1

Focus on **long-term fiscal health**, aligned with Fiscal and Budget Policies and Financial Responsibility and Sustainability Philosophy.

2

Prioritize storm recovery and seek as much **reimbursement through FEMA and CalOES** as possible

3

Align budget resources with Council adopted Major City Goal strategies.

4

Plan to restore **the minimum fund balance** and working capital **policy requirements**.

5

Invest in the future and fund maintenance of existing infrastructure and invest in the capital improvement program.

6

Address both required and “pre” payments to **unfunded liabilities**.

Adopted Major City Goals:



2024-25 Budget Highlights

Challenges

Cost escalation for labor and materials, internally and with contractors

Damages from Winter 2023 storms necessitated costly repairs

Limited financial and staff resources to complete capital projects on schedule

Opportunities

FEMA and CalOES reimbursement for storm expenditures to replenish reserves

Early identification of looming costs to allow sufficient time to plan

Strong history of sound financial management policies and practices



Overall Financial Forecast

All funds are in good financial standing based on current assumptions and recommendations

Revenue growth is expected to moderate

Expenditure growth needs to moderate as well

Prior commitments are coming due and need to be budgeted for

Investment in existing ongoing services, programs, and infrastructure take priority

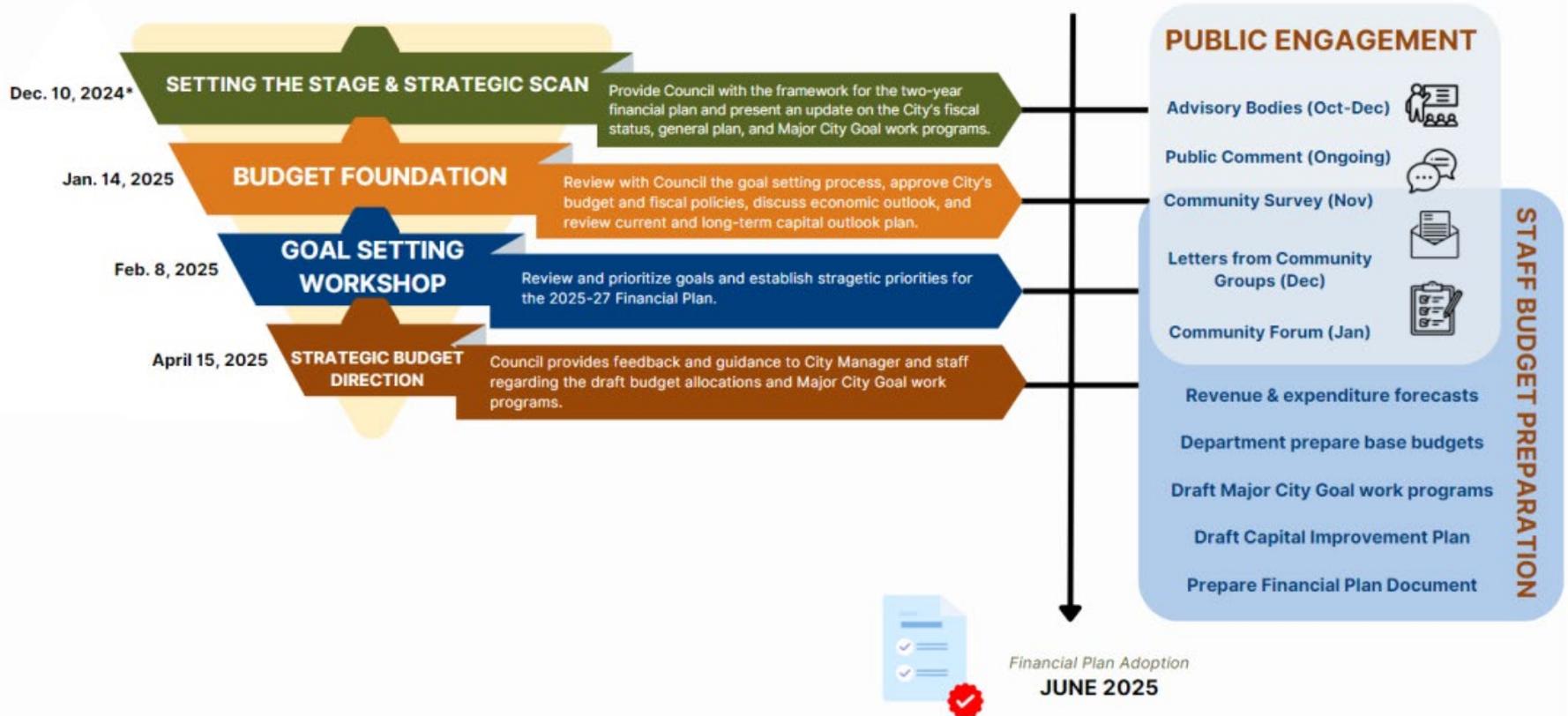
Limited ability to fund net new programs



Considerations When Setting Goals



Goal-Setting & the Budget Process



The proposed Financial Plan Calendar will be presented to Council on 10/1/24



QUESTIONS?

If you have any additional questions you can reach out to:

Riley Kuhn - Principal Budget Analyst

rtkuhn@slocity.org

Emily Jackson - Finance Director

ejackson@slocity.org





Region Wide Reduced/ Fare Free Pilot Program Framework Presentation

Background

- The SLOCOG Board previously (April 6, 2022) approved the \$300K set-aside of multiple cycles of LCTOP funding towards the Region-wide Fare Subsidy Pilot Program.
- LCTOP = Operating and capital assistance for transit agencies to reduce GHG emissions and improve mobility, with a priority on serving disadvantaged communities.
- Originally, pilot program was supposed to launch in FY26/27, however, program was added to the scope of the Five Cities Multimodal Transportation Network Enhancement Project (i.e. Pismo Congestion Relief) US 101 SB1 Solutions for TCIP grant request that was awarded funding.
 - Now implementation is in FY 25/26

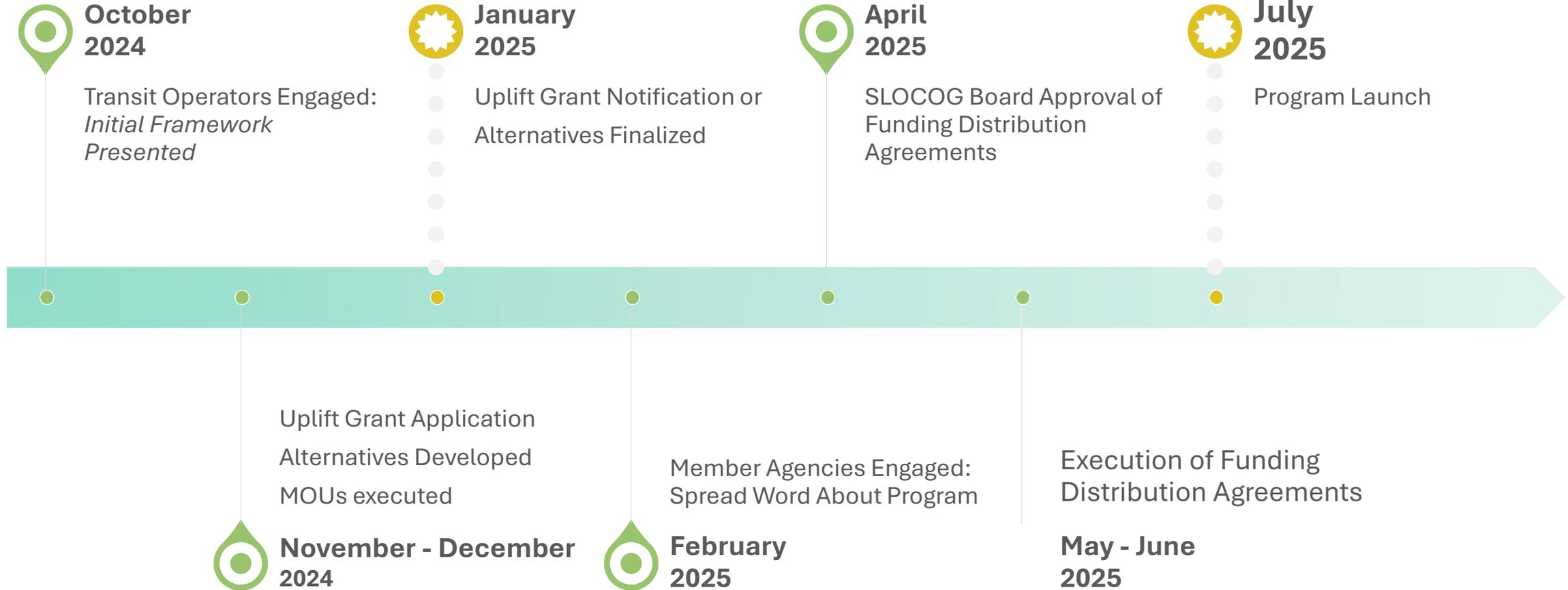
Goals of Program

Reduce greenhouse gas emissions, by increasing transit usage

- The Region-wide Fare Subsidy Pilot Program seeks to reduce congestion on US 101 during peak travel periods and improve mobility and reduce household transportation costs for lower income populations

Gather data to determine validity of continued fare free/reduced fares

Program Milestones



Funding Availability

- Total = ~\$1M from LCTOP
- Passenger Fares in FY25/26 estimated revenues (from SRTP WP#5)
 - SLO Transit (not including CP) = \$260,000
 - RTA (not including MB) = \$1,129,700
 - Funding shortfall = ~\$342,345
- Potential funding gap source – Uplift Grant Program
 - Ask up to \$450k

Program Implementation Alternatives

- Alternative 1: Fare Free with funding gap source
- Alternative 2: All fares reduced (not free) system wide
- Alternative 3A: Fare free for K-12 and all other discounted service (*fares remain same for all routes*)
- Alternative 3B: Fare free for K-12 and all other discounted service (*fares are discounted on other routes*)

- *If grant is not secured, alternatives will be developed with operators*

Next Steps

- Prepare financial analysis on alternatives
- MOUs for Uplift grant
- Uplift Grant Application